



**FRAMLINGHAM TOWN COUNCIL RISK ASSESSMENT AND PROCEDURE RECORD (See Guidance for performing and reviewing Risk Assessments)**

<b>Area: Pageant Field – Party on the Pageant – 5<sup>th</sup> June 2022</b>					<b>Assessor: Eileen A Coe</b>		<b>Date Approved CEP:</b>	
Topic	Risk Identified	Frequency + Severity = Risk Rating			Management of Risk	Adequate Y/N	Suggested improvements	Action
Dog Show	Dogs running loose	2	2	4	All dogs to be kept on leads and Dog Show designated area to be fenced off with Organise Fencing	Y		
Fun Run	Runners – collision with spectators	2	2	4	Stewards to help with organising start and finish	Y		
Stalls	Food poisoning/ faulty merchandise	2	1	3	All stalls holders to provide Food Hygiene certificate if appropriate and PL insurance	Y		
Grass	Slips and trips	2	1	3	Grass cutting scheduled prior to event	Y		
Fouling	Duck and dog mess	2	1	3	Monitored and action taken when required	Y		
Crowding	Arrival and dispersal	2	2	4	Stewards on entrances in Hi-Vis jackets	Y		Supply hi-vis jackets and H&S Briefing
Minor Accidents	Minor injuries/trips	3	2	5	First Aid available	Y		First Aid provider booked
Covid -19	Transmission of Virus	2	4	6	Outside event so likelihood low but organisers to follow govt/NHS advice	y		Monitor Govt and NHS guidance/conditions/rules  Hand Sanitisers available
<b>A Risk Rating of 5 or more requires further action</b>								

Risk Rating Scores:

Probable Frequency

1. Improbable
2. Possible
3. Occasional
4. Frequent
5. Regular
6. Common

Severity

1. Trivial injuries
2. Minor injuries
3. Major injury to one person
4. Major injuries to many people
5. Death to one person
6. Multiple deaths