

**DRAFT Minutes of the Strategy and Development Committee Meeting held on  
Wednesday 8<sup>th</sup> March 2023 in The Town Council Meeting Room.**

**1. APOLOGIES:**

Cllr Garret was not present

**2. PRESENT:**

Cllrs Williamson (Chair), Hine and Eastwood.

**3. IN ATTENDANCE:**

James Overbury Town Clerk, and one member of the public

**4. DECLARATIONS OF INTEREST:**

None.

**5. MINUTES OF PREVIOUS MEETING:**

**SAD-2023-03-08 1 Cllr Williamson proposed** that the minutes of the previous meeting be signed as a true and accurate record which was seconded by Cllr Eastwood with all in favour.

**The Chair adjourned the meeting for Public Comment.**

**6. PUBLIC COMMENT:**

None.

**The Chair reconvened the meeting.**

**7. ENABLING LOCAL ORGANISATIONS**

7.1 Framlingham Surgery

Cllr Garrett was drafting a letter which the Clerk would send.

7.2 Framlingham Library

Cllr Hine reported that she was helping with the libraries events this week.

7.3 Framlingham Scouts and Guides

Cllr Williamson and the Clerk had attended a meeting with the Scouts and following that helped them submit a pre planning application. ESC did not

allow this to come from the Town Council and as a result the Scout group had to pay for the advice.

7.4 Councillors allocation of organisations to foster.

It was agreed that Cllr Hine complete her list of organisations which would then be circulated to all Councillors. At the next Full Council meeting these groups would be distributed amongst Councillors and thereafter they would report back to Full Council as an agenda item at Full Council.

## **8. APPLICATIONS FOR LOCAL CIL FUNDING:**

### **8.1 Existing applications**

#### **8.1.1 Castle Community Rooms**

It was agreed that the Clerk would ask for a meeting with the PCC.

#### **8.1.3 Hour Community: New Vehicle**

It was noted that Hour Community had received all the funding required for their new vehicle.

### **8.2 New Applications:**

None.

### **8.3 CIL Monitoring and dates - see report from RFO**

**Noted.** Cllrs Eastwood and Williamson were due to have a meeting with the RFO to discuss the monitoring of CIL.

### **8.4 New CIL application form due diligence and monitoring of grants Including RFO recommendations for CIL as agreed by Full Council**

**Cllr Hine reported** that Cllr Williamson had created an application form that could be completed on line or by hand and that it worked very well. Cllr Williamson was also working on the application forms and monitoring forms for CIL grants. It was agreed that the aim was to create one common set of forms for all CIL agreements with a less comprehensive and shorter (one side of A4) form for smaller grants.

The threshold of what would be classed as a small grant would be determined.

The Clerk would send Cllr Williamson and the Committee the latest Legal Agreement

Cllr Williamson aimed to have draft documents ready for the next meeting.

## **9. Meeting re Brook Lane**

The Clerk reported he was waiting to lean of an alternative date.

## **10. NEW PROJECTS IDENTIFIED FOR LOCAL CIL FUNDING BY TOWN COUNCIL COMMITTEES:**

None. It was agreed that all Committees be asked to look out for potential projects to support.

## **11. EAST SUFFOLK COUNCIL FUNDED PROJECTS**

### **11.1 Levelling up funds consideration of ways forward.**

**Cllr Hine reported** on the work CEP were doing and it was agreed she ask ESC if the Town Council could apply for more than one grant.

## **12. FRAMLINGHAM INFRASTRUCTURE INVESTMENT PLAN: (IDENTIFYING AND PRIORITISING INFRASTRUCTURE)**

**The Clerk reported** that he had received help from John Jones and he would prepare a draft revised document for the next committee.

## **13. STRATEGIC PLAN:**

**Cllr Williamson thanked** Cllr Hine for her work on the revised document. It was agreed to send this to all Councillors to consider adopting it at the next meeting and also to set a date for completion of a further review of 31<sup>st</sup> July. The review would be done by a small working group, including the RFO.

## **14. ACCESSIBLE VIEWING PLATFORMS FOR DISABLED PEOPLE FOR THE MERE:**

**Cllr Williamson reported** on a useful meeting with the College, who were very supportive of the idea. Cllr Hine had written to Mills Meadow asking for their thoughts. It was agreed that Cllr Williamson continue with his specification and for the Clerk to start the process gaining permission from Historic England. The Clerk would also seek the view of a disability advice service.

## **15. ESC C-CARE YOUNG PEOPLE TOWN CENTRE PROJECT**

**Cllr Hine reported** that a disco had been held in the Castle Community Rooms and Firstlight were advertising for a young person to receive business advice. It was agreed this need no longer form an agenda item.

## **16 FTC COMMUNITY GRANTS**

This was deferred.

## **17. CORRESPONDENCE.**

None.

## **18. ACTION PLAN:**

**This was discussed** and it was agreed that the SAD Committee take the lead in revising the Action Planning process and forms. It was also agreed to elevate the agenda item to come after the agreement of the minutes at the beginning of the meeting. The review of the Action Planning Process would form an early agenda item for the next meeting.

## **19. MATTERS OF REPORT**

None.

## **20. ITEMS FOR NEXT AGENDA**

None not already noted.

## **21 DATES OF NEXT MEETING.**

**12<sup>th</sup> April 2023**

The Meeting concluded at 8:02