

Framlingham Town Council

Minutes of the meeting of the Development and Strategic Planning Committee held in the Town Council Meeting Room, 10c Church Street, Framlingham

on Wednesday 14th July 2021 at 7.00pm

All documents relevant for this meeting have been circulated to Councillors (Cllr) in advance

The Chair welcomed new Councillors to the committee.

1. Apologies:

None. All present.

2. Present:

Cllrs: S Davis, C Eastwood, S Garrett, M Hine, J Jones (Chair) and N Williamson

3. In attendance:

Mrs Eileen Coe (Town Clerk/RFO) and one member of the public via zoom.

4. Declarations of interest:

None

5. Minutes of the Previous Meeting:

5114721 Cllr Jones proposed that the minutes of the previous meeting held on 27th May 2021 be approved as an accurate record, which was seconded by Cllr Eastwood, with all in favour.

6114721 The Chair proposed an adjournment for the next item, which was agreed.

6. Public Comment:

None

6214721 The Chair proposed to reconvene the meeting which was agreed.

7. Applications for Local CIL Funding:

None.

The Town Clerk advised that an application by Badingham Play School was in the pipeline and should be received in September.

8. Projects identified for Local CIL funding by Town Council Committees:

None.

9. Framlingham Infrastructure Investment Plan: (Identifying and prioritising infrastructure)

Cllr Jones reported that he had started to update the Plan and the Town Clerk/RFO had provided the updated figures for CIL income and expenditure to date.

Cllr Jones noted that there were still S106 Sports provision funds still left in the district pot, following successful applications for the new Boules pitch and Table tennis Table.

10. Strategic Plan:

10.1 Framlingham Integrated Transport Strategy - Working Group

At the last meeting Cllr Jones had suggested putting together a short discussion document outlining the progress so far and the direction to be pursued.

Cllr Davis and Cllr Williamson were invited to join the Working Group to progress this matter, for which they agreed.

11. People & Places -Update

Cllr Jones provided the background information for the benefit of new members.

The Town Clerk was requested to circulate the People and Places Draft Town Centre Forward Framework document to all committee members.

It was agreed to meet with the Framlingham Business Association in September in order to work together on the document. However, prior to this the committee would go through the document to identify duplication of those issues already being addressed or considered and co-ordinate with the Town Council's Strategic Plan.

It was noted that funding of £10k is available until the end of March for short term local economy priorities.

It was agreed to meet on an informal basis on Tuesday 17th August at 10am in the Town Council Meeting Room to start the process and report back to the next meeting in September.

12. Allotment provision:

12.1 Report on Meeting with Landowner regarding Allotment provision.

It was noted that another piece of land had been identified and could become available in time.

12.2 Report on progress with Allotment proposals for Brook Lane.

It was noted that the provision of allotments would be dependent on development.

13. Correspondence:

None.

14. Terms of Reference:

The DSP Committee Terms of reference were reviewed and revisions agreed, which would be put forward to Ful Council for approval.

15. Skills Audit for Councillors:

Cllr Hine had formulated a document which had been circulated to members regarding skills and experience as well as community engagement.

The Town Clerk noted that there was no obligation to complete the forms it was entirely voluntary.

It was agreed that once completed Cllr Hine would compile a master list and the responses collated would be anonymised.

It was agreed to note the Skills Audit as a Matter of Report at the next Full Council meeting, after which it would be circulated by the Town Clerk to all Councillors.

16. Action Plan:

The Action Plan was updated and noted.

17. Matters of Report and items for the next agenda:

Accessible viewing platforms for disabled people for the Mere –Cllr Hine - Agenda item next meeting

Community Partnership Area Funding –Cllr Hine - Agenda item next meeting

18. Date of next meeting:

No meeting in August

Wednesday 8th September 2021 at 7:00pm in the Town Council Meeting Room 10c Church Street Framlingham.

Meeting closed at 19.51