

Framlingham Town Council
Minutes of the Lands and Markets Committee Meeting held in the Town Council
Meeting Room, 10c Church Street on Wednesday 19th October 2022 at 7pm

All documents relating to this meeting were made available to Councillors (Cllrs) in advance

1. Apologies:

Apologies were received and accepted from Cllr T Higham

2. Present:

Cllr M Benbow, Cllr J Culemann (Chair), Cllr C Eastwood and Cllr A Seinet

In attendance:

Eileen A Coe (Town Clerk/RFO) and James Overbury (Deputy Town Clerk) and one member of the public

3. Declarations of interest:

None.

4. Minutes of previous meeting:

41191022 Cllr Culemann proposed the minutes of the meeting held on Wednesday 28th September (circulated in draft form prior to the meeting), be approved as an accurate record, which was seconded by Cllr Benbow with all in favour.

Cllr Culemann signed the file copy of the minutes.

Cllr Culemann proposed an adjournment for the following item which was agreed

5. Public Comment:

One person commented on the Lime tree felling process.

One person suggested that Floral Fram should be organised again – Passed to CEP Committee

Cllr Culemann proposed to reconvene the meeting, which was agreed.

6. Cemetery:

No business

7. Trees:

7.2 Fens:

No business

7.3 Cemetery:

The Town Clerk reported that 2 flowering hawthorns had been ordered and donations received, completing the re-planting of the Tree Avenue in the Cemetery.

7.4 Pageant Field:

No business

7.5 Churchyard:

The revised date for the Lime tree felling was noted as Monday 5th December.

7.6 To consider any Tree Work Applications and any others received prior to the meeting:

None.

8. Pageant Field:

8.1 Pageant Field Inspection Reports:

To note Inspection Reports and update on actions by G&P Contractor:

Noted and filed for reference.

Play equipment, seats and picnic tables in Play Area cleaned with pressure washer.

Skatepark ramp repair carried out.

8.2 Pavilion:

It was noted that the Man-hole cover is broken.

It was agreed for the DTC to obtain a quotation for consideration at the next meeting.

8.4 CCTV:

The Town Clerk reported that camera 8 was not working and she had called out the contractor Westrock CCTV who had advised that the camera is out of warranty and needs replacing at a cost of £395 + vat.

Cllr Culemann proposed to accept the quotation from Westrock CCTV at £395 from Budget 1506, which was seconded by Cllr Eastwood with all in favour.

Cllr Seinet queried why so many cameras were needed at the Pageant Field and perhaps in the future they could be a less prominent feature. It was noted they were primarily used as a deterrent and for safety reasons.

9. Skate-Park:

Local Artist offer to paint mural over tags on ramps:

It was noted that FAYAP has advised that they feel that the Town Council should go ahead and let the local artist paint a mural over the 'tags' on the skatepark, because as far as they are aware the 'tags' don't have any particular significance to the skaters.

Cllr Seinet disagreed with this statement and noted that the skaters were an important part of the community and the tags should not be covered over.

It was agreed to leave the tags and only remove offensive material.

10. The Fens:

The DTC advised that the final cut would be carried out shortly and a solution for the grass heaps would need to be found.

It was agreed for the DTC to obtain a cost for the removal of the grass heaps for consideration at the next meeting.

11. Churchyard Maintenance:

No business

12. Riverside:

The Deputy Clerk was in the process of investigating suitable grant funding opportunities for the project to enhance the river along Riverside.

13. Allotments:

No business

14. Jeaffresons Well:

No business.

15. Correspondence:

15.1 Resident:

Request for a new dog bin at the end of Tett Terrace

15.2 Resident:

Request for a dog bin along the pathway from Mills Meadow to the Castle Keep development

The Town Clerk reported on the cost for dog waste bins sourced from Glasdon UK at approx £127 each, plus the cost of wooden stake and fixings (installation to be carried out by the G&P Contractor) and the need to gain permission from the landowners and SCNorse on the position which would need to be suitable for the SCN operative to empty. SCNorse would also charge £52 + vat per year per new bin installed.

It was agreed for the Town Clerk to meet with the residents to discuss the issue, take some photographs and report back to the next meeting.

16. Markets:

16.1 To note Market Applications approved under delegated powers:

None

16.2 To consider any Market Applications received prior to the meeting:

None.

16.3 Market Electricity:

No business

16.4 Annual Review of Market Licences:

Cllr Culemann proposed to agree to renew current market licences from 1st January 2023 which was seconded by Cllr Eastwood with all in favour.

17. Defibrillator:

Response from Framlingham Castle relating to installing the donated defibrillator:

The Town Clerk reported that she had spoken to the Castle Manager who was very keen on the proposal but no official response had been received to date.

18. Budget 2023-2024:

The Town Clerk/RFO had met with all Chairs of Committee's to discuss the budget and had produced a 'wish list' draft budget document which had been circulated to all Councillors. This item would be on the next agenda for further consideration.

19.Action Plan:

19.1 Updates:

None.

9.2 Projects for Local CIL funding:

None.

20. Matters of Report or Items for next agenda:

It was reported that the installation of the new water tap in Crown and Anchor Lane was scheduled to be installed on 19th October

Next Agenda:

To consider annual review of Risk Assessments – Cllr Benbow
Churchyard
Cemetery
Pageant Field
Pavilion
Allotments
Jeaffreson's Well
Fens
Saturday Market
Tuesday Market

Next Agenda:

- Annual review of Allotment charges
- Annual review of Allotment Tenancy Agreement
- Annual review of Cemetery charges
- Annual review of Cemetery Regulations
- Annual review of Tree Policy
- Annual review of Market charges
- Annual review of Market regulations

Next Agenda:

To consider installing a gate on the Pageant Field play area to the opening from play area 1 to the Pavilion following requests from residents.

It was reported that Savills had confirmed contact relating to the proposed water pipeline which may be routed across one corner of the Pageant Field at Pageant Place end and they would be in contact again if access was needed to the site for the investigations.

20. Date of next meeting:

Wednesday 16th November 2022 at 7.00pm.

Meeting Closed at 19.55