

Framlingham Town Council
Minutes of the Lands and Markets Committee Meeting held in the Town Council
Meeting Room, 10c Church Street on Wednesday 20th July 2022 at 7pm

All documents relating to this meeting were made available to Councillors (Cllrs) in advance

1. Apologies:

Apologies were received and accepted from Cllr M Benbow, Cllr T Higham and Cllr A Seinet

2. Present:

Cllr C Bennett, Cllr J Culemann (Chair) and Cllr C Eastwood

In attendance:

Eileen A Coe (Town Clerk/RFO)

3. Declarations of interest:

None.

4. Minutes of previous meeting:

4120722 Cllr Culemann proposed the minutes of the meeting held on Wednesday 15th June (circulated in draft form prior to the meeting), be approved as an accurate record, which was seconded by Cllr Eastwood and with one abstention due to absence, all were in favour.

Cllr Culemann signed the file copy of the minutes.

5. Public Comment:

None present.

6. Cemetery:

The cost for the annual summer cut and rake of the cemetery wildflower area at £900 (G&P Contract) same cost since 2011, to be carried out during August. (Budget 1617) was considered.

6120722 Cllr Culemann proposed to recommend approval to Full Council to accept the cost of £900 for the annual summer cut and rake of the cemetery wildflower area at £900 (G&P Contract) same cost since 2011, from Budget 1617, to be carried out during August, which was seconded by Cllr Bennett with all in favour.

The Town Clerk reported on her meeting with Suffolk Wildlife Trust's new Conservation Advisor to the cemetery area (Upper and Lower parts) which are designated as a County Wildlife Site. She noted that the advisor had said it was a pleasure to see and hear about the efforts being made to maintain the area and that it was a haven for wildlife in the town. It was noted that the recommendations were very much the same as the last visit and report in 2002.

The report and recommendations had been circulated.

It was agreed for the Town Clerk to compile a map of the current locations of the Bat and Bird boxes and their condition so that the committee could consider if more were needed.

The option of sheep grazing to keep the grass down was suggested.

It was agreed to look at the recommendations from SWT as part of the review of the G&P Contract at the end of this year.

7. Trees:

7.1.1 Churchyard Lime Tree Work:

Quotations received for the felling of 4 x Lime trees including stump grinding were considered:

Kindlewood - £2,995.00 plus additional cost for road and pathway closure along with licence for hoist etc to be administered by the Town Council.

Eastwood Tree Services – £7,950.00 (all closures/licences included)

Suffolk Tree Services - £8,965.00 (all closures/Licences included)

The Town Clerk/RFO advised that there were insufficient funds in Budget 1613 to support the cost and the committee would need to consider a transfer from Ear Marked Reserves, and noted that the work needed to be carried out as soon as possible.

7120722 Cllr Culemann proposed to recommend approval to Full Council to accept the quotation from Eastwood Tree Services Ltd for the felling of 4 x Lime trees in the Churchyard, including grinding the stumps and arranging a road closure and parking suspension along Church Street and other necessary highway licences as required with all tree waste removed from site and recycled for biomass at a total cost of £7,950.00 from Budget 1613 with the shortfall of £1,185.00 from EMR 321, which was seconded by Cllr Eastwood with all in favour.

7.1.2 St Michael's PCC:

It was noted that a request had been received for the Town Council to remove the stump of the sycamore which was felled about two years ago, as it will continue to be a problem as it produces epicormic growth. The architect has been approached with an offer to design the landscaping to CCR so the stump's future, being so close to the boundary, needs resolving.

It was noted that the G&P Contractor had trimmed around the stump and removed the epicormic growth as requested.

The quotation to remove the stump from Kindlewood at £485.00+ vat was considered.

The Town Clerk/RFO advised that there were insufficient funds available in Budget 1613.

It was agreed to defer this matter until the next financial year.

7.2 Fens:

Walnut tree and two Oaks:

It was noted that volunteer waterers had been requested for the new trees and it was agreed for the Town Clerk to draft an article for the next newsletter.

7.3 Cemetery:

The Town Clerk reported that two volunteers had been appointed for watering the new

flowering hawthorn trees, and another had offered to water the new flowering cherries to be planted along the Cemetery driveway in the autumn.

7.4 Pageant Field:

No business.

7.5 To consider the following Tree Work Application and any others received prior to the meeting:

7.5.1 DC/22/2604/TCA – The Ancient House, Well Close Square IP3 9DT – Crown reduction by 3 metres of 1 Conifer (T1 on plan)

7220722 The Committee Supported the application

8. Pageant Field:

8.1 Pageant Field Inspection Reports:

The Inspection Reports were noted and filed for reference.

8.2 Pavilion:

8.2.1 To consider quotations received for the following work:

- Replace the broken panels on the front porch roof with the existing panels from the back porch roof.
- Add new wood batons to the current rafters on the back porch roof to match those on the front porch roof.
- Replace all the panels on the back porch roof with stronger clear polycarbonate sheets.

It was noted that out of the four Contractors contacted, three were too busy with other work and one has provided a quotation. One individual was also contacted but has retired.

8120722 Cllr Culemann proposed to recommend approval to Full Council to accept the quotation from Suffolk Punch Construction of up to £5,500 (to allow for any increase in the cost materials), from EMR 351, for the work required to the Pageant Field Pavilion roof, which was seconded by Cllr Eastwood with all in favour.

8.2.1 Taylor Wimpey

To consider email advising that they have finished the development, Castle Keep in Framlingham, where they had an onsite defibrillator as part of their H&S resources and as part of TW's culture of local community improvement, they would like to donate the defibrillator to the Town Council for benefit of the local community.

It was noted that If the Town Council decides to accept the donation they will go through their handover process/registration to formally indicate that the Town Council is responsible for the maintenance and use of the equipment; all relevant contact details/training can be issued upon acceptance, which subsequently an agreed date of donation can be arranged.

There was some discussion on the suitability of installing the unit on the Pageant Field.

It was agreed to accept the donation and to contact St Michael's PCC to see if it could be installed on the new Castle Community Rooms.

8.3 CCTV:

It was noted that all cameras are in working order.

9. Skate-Park:

No business

10. The Fens:

10.1 Friends of the Fens

No business

11. Churchyard Maintenance:

11.1 Town Clock:

No business.

12. Riverside:

Cllr Eastwood reported that he along with Cllr Culemann and the Town Clerk had met with the Co-op Area Manager to discuss the project. While he agreed it was a worthy cause he was not sure the Co-op would be able to provide any support. The details of the project had been sent along with the quotation for the work and a response was awaited.

It was agreed for the Town Clerk to investigate other sources of funding via grants. The Environment Agency, Lottery Fund and CPRE were suggested.

13. Allotments:

13.1 Request from Allotment Tenant to keep chickens on their plot.

There was some discussion on the suitability of keepings chickens on the allotment plot and concerns were raised that this may encourage more rats and vandalism/anti-social behaviour and the fact that chickens need constant care and attention it was felt that this was not appropriate or suitable environment on the allotments.

It was noted that half of the plot was kept as grass and as there were currently 25 residents on the waiting list the tenant would be asked once again if they would like to split the plot to allow someone else to share the plot to grow vegetables etc rather than leave just as grass.

13120722 Cllr Culemann proposed to refuse the request to keep chickens on the allotment plot, which was seconded by Cllr Eastwood, with one abstention.

13.2 New Allotments update:

It was noted that a progress report had been received on the provision of private allotments advising that the land owner had planted up wild bird seed mix at the top end of the field adjoining the Pageant Field and the Sports Club, but otherwise they are going to get another year's cropping off the field before sowing the rest of the planned areas for mixes of flowers and grasses and planting the hedges and trees after harvest (Sep 22 onwards). They will have all the funding in place and start laying out the allotments at that time as well. They are also planning some drainage work after harvest.

14. Jeaffresons Well:

No business.

15. Correspondence:

None.

16. Markets:

16.1 To note Market Applications approved under delegated powers:

Tom's Trunks Ltd – Beachwear using sustainable materials

Fiona Parker Pottery – Handmade ceramics (fired with low carbon energy)

The Town Clerk reported that Planet Oeuff was no longer attending the Saturday Market.

16.2 To consider any Market Applications received prior to the meeting:

SOJO – selection of home and garden décor and ornamentation (Facebook and Instagram - sojohomedecor)

16120722 Cllr Culemann proposed to approve the application from Sojo Home Décor which was seconded by Cllr Bennett, with all in favour.

16.3 Market Electricity:

It was noted that the recent quarterly electrical inspection of Market Hill sockets carried out on 4th June was satisfactory with no recommendations.

16.4 Road closure for part of highway around the Saturday Market:

It was noted that the experimental traffic order arrangements were in progress.

16.5 Public water fountain:

16.5.1 Response from Framlingham Business Association regarding suggestion for initiative to allow members of the public to re-fill water bottles free.

It was noted that the FBA thought it was a good idea to have a facility to fill water bottles but were not sure it was practical for most businesses. They hoped that ESC would be in favour of a permanent water source tap.

16.5.2 Response from East Suffolk Council re Crown and Anchor Lane toilets and installation of outside compression tap.

The Town Clerk reported that East Suffolk Norse had agreed to the installation at no cost to the Town Council.

17. Action Plan:

17.1 Updates:

The Town Clerk had completed the updates.

17.2 Projects for Local CIL funding:

None.

18. Matters of Report or Items for next agenda:

None

19. Date of next meeting:

NO MEETING IN AUGUST

Wednesday 28th September 2022 at 7.00pm.

Meeting Closed at 20.40