

## Framlingham Town Council

Lands & Markets Committee - Wednesday 21<sup>st</sup> December 2022 – 7pm

### Minutes

#### **1. Apologies:**

No apologies received

Cllr FitzHigham was not present.

#### **2. Present:**

Cllrs Culemann (Chair), Eastwood, Benbow and Seinet

#### **In attendance:**

James Overbury (Deputy Town Clerk) and two members of the public

#### **3. Declarations of interest:**

None

#### **4. Minutes of previous meeting:**

**4.1. LAM-2022-12-21 1 Cllr Culemann proposed** that the minutes of the previous meeting be accepted as a true record, which was seconded by Cllr Eastwood with all in favour.

**LAM-2022-12-21 2 Cllr Culemann proposed** that the meeting be adjourned which was seconded by Cllr Eastwood with all in favour.

#### **5 .Public Comment:**

A person commented on the costs of the pavilion and asked if ESC could take over the management of the Churchyard. Cllr Culemann responded to the points. Another person also questioned the cost of the pavilion and the cost of the tree work on Church Street. Cllr Culemann responded.

**5.2 LAM 2022-12-21 3 Cllr Culemann proposed** to reconvene the meeting which was seconded by Cllr Eastwood with all in favour.

#### **6. Cemetery:**

The DTC reported that there were around 21 available plots remaining in the Cemetery for graves. He noted that during 2022 20 graves had been dug and there was a need for the Town Council to consider this issue. It was agreed a working group be set up to look at the options available which would consist of The Clerk, and Cllrs Eastwood, Culemann and Benbow.

#### **7. Trees:**

## **7.2. Fens:**

No business

## **7.3. Cemetery:**

No business

## **7.4. Pageant Field:**

No business

## **7.5. Churchyard:**

It was noted that the trees had been felled and the stumps ground. Cllr Culemann referred to a letter from a resident regarding their possible replacement.

**It was agreed** that the DTC write to the PCC and the Diocese and to start the process to plant trees in the Churchyard along the Church Street end.

It was further agreed that the DTC responds to the letter of the resident.

Cllr Culemann responded to a question from a councillor with regards to the repair of the collapsed wall. The process of repairing and replacing the wall is complex due to the wall being listed. The church (as responsible body) is in possession of a feasibility study and has to decide on the basis of this study how to proceed. The replacement of the collapsed wall will be very time consuming and it is hard to predict when the work will be finished.

## **7.6. To consider any Tree Work Applications and any others received prior to the meeting:**

None

## **8. Pageant Field:**

### **8.1 Pageant Field Inspection Reports:**

There were no issues in the daily reports, which were noted and initialed by the Chair. The DTC reported that the decking was very slippery when wet and it was agreed that he seek costs for anti slip material to be fixed to the boards.

#### **8.1.1. Annual Inspection:**

Only one quote from a local company had been returned and it was agreed that the DTC seek further quotes beyond Framlingham.

#### **8.2. Pavilion:**

The DTC reported that the works had been completed to the drain.

#### **8.3. CCTV:**

**It was agreed** that the DTC adapt the recently drafted CCTV policies for the Town Centre to update and revise those currently in place for the pageant field CCTV system and report to the next committee.

#### **8.4. Update on Essex and Suffolk Water Framlingham to Benhall water main:**

**It was agreed** that the DTC ask for the terms and conditions from Clarke and Simpson

### **8.5. Play area fencing:**

The DTC presented costs for two solutions provided by the G&P contractor.

**LAM-2022-12-21 4 Cllr Culemann proposed** to spend up to £50.00 on materials (from budget 1504 maintenance) to fix a gate to the gap of the fence, the works to be undertaken by the G&P contractor in his contracted hours, which was seconded by Cllr Eastwood with all in favour.

### **9. Skate-Park:**

**Cllr Culemann outlined** the history of the issues around lights at the skatepark and referred to an email from ESC regarding illuminating skate parks. **It was agreed** that the DTC and Cllr Seinet draft a plan to consult both residents and the young people who use the skate park on what options could be available.

### **10. The Fens:**

No business

### **11. Churchyard Maintenance:**

No business

### **12. Riverside:**

The letter from the River Trust was discussed and it was agreed that the DTC seek a meeting with them. It was also agreed that he seek a further meeting with the CO-OP to discuss the matter.

### **14. Allotments:**

No business. It was noted that the invoices for the allotment rent would be sent out in March 2023 and that the cost of the rent be discussed at the next meeting.

### **15. Jeaffresons Well:**

No business

### **16. Markets:**

#### **16.1 To note Market Applications approved under delegated powers:**

No new applications.

#### **16.2 To consider any Market Applications received prior to the meeting:**

**LAM 2022-12-21 Cllr Culemann proposed** to grant Acre Bakers a licence to trade on the Tuesday Market which was seconded by Cllr Seinet and with three votes for and one abstention the motion was carried.

#### **16.3 Market Electricity:**

**The DTC reported** that the recent inspection had marked the electric points on the market hill as 'unsatisfactory'. **It was agreed** that the DTC seek quotes to rectify the situation.

## **17. Defibrillator:**

The DTC reported he had written to the Castle again but had no reply. It was agreed he would try again.

## **18. Water tap at toilets**

Cllr Culemann reported on the concept of an outside tap at the toilets. The operator of the toilets already agreed to install a tap at their costs and free of charge for the council.

**It was agreed** that the DTC investigates progress.

## **19. Correspondence:**

A letter from ESC re grant funding was noted but the deadline had passed for applications.

## **20. Action Plan:**

It was agreed that the DTC and Cllr Culemann review the action plan before the next committee meeting.

## **21. Matters of Report or Items for next agenda:**

For next Agenda:

- More land for the Churchyard.
- G&P contractor
- Market Electric points
- Tree survey and tree works process
- Update concerning water tap installation
- Update on Essex and Suffolk Water Framlingham to Benhall water main
- Update on skip for the graveyard

## **22. Date of next meeting:**

Wednesday 18<sup>th</sup> January 2022 at 7.00pm.

The meeting closed at 8:13pm

Fens contract