

**Framlingham Town Council**  
**Minutes of the Lands and Markets Committee Meeting held in the Town Council**  
**Meeting Room, 10c Church Street on Wednesday 20<sup>th</sup> April 2022 at 7pm**

All documents relating to this meeting were made available to Councillors (Cllrs) in advance

**1. Apologies:**

None, all present.

**2. Present:**

Cllr J Culemann (Chair), Cllr C Eastwood, Cllr T Higham and Cllr A Seinet

**In attendance:**

Eileen A Coe (Town Clerk/RFO)

**3. Declarations of interest:**

Cllr Culemann declared a personal interest in item 7.1 and signed the Interest Book.

**4. Public Comment:**

None.

**5. Minutes of previous meeting:**

**5120422 Cllr Culemann proposed** the minutes of the meeting held on Wednesday 16<sup>th</sup> March (circulated in draft form prior to the meeting), be approved as an accurate record, which was seconded by Cllr Higham and with one abstention due to absence, all were in favour.

Cllr Culemann signed the file copy of the minutes.

**6.1 To consider costs for repair of cast end of seat:**

**The Town Clerk reported** that she had contacted Purely Metal who had investigated the issue and would be providing a quotation to pin and weld the seat end, which would be considered at the next meeting.

**6.2 To consider future of Memorial Rose Bed:**

**The Town Clerk reported** that she had met with the volunteer advisor who had raised concerns while carrying out the annual pruning that the roses are in a very poor state. The continuous grazing by both rabbits and deer over the years has sapped the energy of the plants and unfortunately there is no approach that will restore their vigour. There are a number of dead plants which in most circumstances should be replaced, but whenever they have been replaced even with fresh compost the replacement plants have never thrived. It is well known that established rose beds build up a condition known as Rose Replant Disease which is a complex issue of both pest and diseases in the soil. The ongoing problems of rabbits and deer will continue due unfortunately to the gate being left open by the public on a regular basis and it would be impossible to guarantee any future planting.

**The Town Clerk suggested** removing the dead rose plants and instead of replacing planting bulbs such as Tete a Tete, which would be a way of mitigating some of the disappointment of the failure of the roses to the existing families with roses dedicated to

their loved ones. The volunteer advisor noted that it would be useful to have a second mass planting flowering plant that would take over in the summer. However, this would need some further thought as it would need to be rabbit proof.

**The Town Clerk also advised** that she had asked the Funeral Directors to be extra careful not to disturb the roots of the roses when burying ashes in the new rose beds as this is having an adverse effect on the roses.

There followed some discussion on the options and suggestions were made including raising the beds higher off the ground and also spreading Lion dung as this was a deterrent against the deer.

**It was agreed** for the Town Clerk to write an article for the next newsletter to highlight the issue and see if there were any other suggestions for the future of the rose beds and also to source volunteers to plant bulbs in the autumn.

## **7. Trees:**

### **7.1 Churchyard Lime Tree Work:**

**The Town Clerk reported** that approval had been received from the St Michael's PCC and East Suffolk Council but was still awaited from the Archdeacon.

### **7.2 Fens:**

It was noted that the donated Walnut tree had been planted by the Tree Advisor volunteer and his family.

### **7.3 Cemetery:**

7.3.1 To consider request for cutting back of trees along the boundary with The Mews:

**The Town Clerk reported** that she had met with Kindlewood on site and provided photographs for the committee. The members had also viewed the trees prior to the meeting.

It was noted that the trees were in good health and no work had been identified in the last Tree Survey. It was also noted that the issue of the houses being built so close to the trees on the boundary had been raised during the planning consultation, but had been apparently ignored.

**7120422 Cllr Eastwood proposed** that as a compromise the identified overhanging side limb of the sycamore tree and the small sycamore sucker could be removed if the property owner wished to undertake this work at their own expense. But the rest of the trees on the boundary were felt to be in good health with no issues and therefore no other work was required at this time, which was seconded by Cllr Culemann with all in favour.

### **7.4 Pageant Field:**

7.4.1 To consider request for cutting back of branches of tree overhanging property of the Mills Piece:

**The Town Clerk reported** that she had met Kindlewood on site and provided a quotation to remove the overhanging branches. The members had also viewed the trees and the Town Clerk provided photographs of the issue and it was noted that the tree was in good

health and no work had been identified in the last Tree Survey.

**It was noted** that once again new properties had been built with no consideration for boundary trees and there followed some discussion.

**72120422 Cllr Higham proposed** that as the tree was in good health and no work was required at this time to decline the request which was seconded by Cllr Culemann with all in favour.

#### **7.4.2 Commemorative plaque for Jubilee Cherry Tree:**

**Cllr Culemann proposed** to accept the quotation from Fibrous Funeral Supplies for a 7x 5 (inches) Cast Bronze plaque with agreed wording at £171.76 plus delivery £8.40 = £180.16 plus vat, which was seconded by Cllr Higham with all in favour.

#### **7.5 To consider any Tree Work Applications received prior to the meeting:**

None.

#### **7.6 To report on meeting with Tree Advisor:**

**It was noted** that a very informative meeting had been held and information and a Book Time for Trees a Guide to Species selection for the UK had been provided for the Committee.

### **8. Pageant Field:**

#### **8.1 Pageant Field Inspection Reports:**

The Inspection Reports and update on actions by G&P Contractor were noted and filed for reference.

#### **8.2 Pavilion:**

8.2.1 To consider quotations received for cleaning twice a month and to discuss the option of a Cleaner/Caretaker

**It was noted** that quotations had been received from SCN and two local individuals. In addition The Cleaning Company had a waiting list and Minster Cleaning had a minimum monthly charge of £250 + vat.

**Cllr Higham suggested** re-visiting the option of automatic locks and would send the Town Clerk the link to the details. There followed some discussion on the requirements for a cleaner or caretaker/cleaner.

**It was agreed** for the Town Clerk to further investigate automatic locks and contact the local individual for a cost to clean and caretake the Pavilion on a weekly basis, including opening and closing the toilet, which would be considered further at the next meeting.

**It was agreed** to request the office cleaner to clean the Pavilion Meeting Room in the interim period if required at the normal rate of pay and the G&P Contractor and Cllr Eastwood would continue with opening and closing the toilet during this time at no extra cost to the Town Council.

### **8.2.2 Pavilion Roof repair:**

**The Town Clerk reported** that she had contacted three local companies. Two had declined to provide a quotation as they were too busy and two had carried out a site visit. One quotation had been received and one was awaited.

**It was agreed** to defer this item to the next meeting.

### **8.2.3 Vandalism:**

**The Town Clerk reported** that the Pavilion toilet was opened on 1<sup>st</sup> April and vandalised the same weekend with the soap dispenser broken and contents spilled along with the toilet roll all over the unit. A new soap dispenser was supplied and fitted by SCN at a cost of £44.50 + vat.

In addition on 8<sup>th</sup> April reports were received of alcohol bottles and litter around the Pavilion decking and there was further vandalism over the weekend of 9/10<sup>th</sup> April – emergency pull cord damaged.

The Town Clerk had requested a cost to repair the emergency cord and along with the Office Assistant had viewed the CCTV images and made a report to the Police. A crime number had been received but the Police would take no further action as the culprit/s could not be actually seen causing the damage. However the Police had agreed to the request for extra vigilance on the Pageant Field.

### **8.2.4 First Aid box and suggestion of installing a Defibrillator:**

**It was agreed** for the Town Clerk to investigate the issue of the First Aid Box and to purchase supplies if required.

**It was agreed** to investigate the cost for a defibrillator and consider further at the next meeting.

### **8.3 Play equipment:**

**The Town Clerk reported** on the Nest Swing incident notified on 22-04-04. She had instructed the G&P Contractor to remove the unit while the matter was being investigated.

**It was agreed** for the Town Clerk to contact Playquip Leisure to carry out an inspection and provide advice on a solution to the matter.

### **8.4 CCTV:**

**The Town Clerk reported** that she would be meeting Westrock CCTV the next day as they would be moving the CCTV equipment from the pole into the Pavilion as agreed and installing the replacement camera. Frambroadband would be installing the Wifi at the same time.

## **9. Skate-Park:**

No business.

## **10. The Fens:**

### **10.1 Friends of the Fens:**

No business.

## **10.2 Talking Benches:**

**It was noted** that the Town Clerk's application for funding had been approved and suggestions made for sourcing the benches from local charitable organisations. The Town Clerk would circulate the link for members to look at the design choices.

**Cllr Higham suggested** re-locating the old plank seats to the ACV on Victoria Mill Road.

## **10.3 Dog Fouling posters:**

**The Town Clerk reported** that she had contacted local children's nurseries and Badingham Playschool would be providing some dog fouling posters for the Fens and Pageant Field soon.

## **11. Churchyard Maintenance:**

### **11.1 Town Clock:**

11.1.1 Annual Service – date awaited.

## **12. Riverside:**

**It was noted** that a response had been received advising that the Area Manager of the retail department would be in contact directly.

## **13. Allotments:**

No business.

## **14. Jeaffresons Well:**

No business.

## **15. Correspondence:**

### **15.1 Resident**

Request for an additional dog bin at the Castle Keep development to be sited at the other end of the sandy path at the far end of Verow Road adjacent to Brick Lane.

**The Town Clerk reported** that she had carried out a site visit and provided photographs of the location. She noted that the location would need to be approved by SCN who would charge an additional £52 + vat per year for emptying the additional bin. The cost of a red Fido bin would be £126.89 including delivery. Fitting would be carried out by the G&P Contractor.

**15120422 Cllr Eastwood proposed** to approve the purchase and installation of a new dog bin as detailed above from Budget 1614, which was seconded by Cllr Higham with all in favour.

## **16. Markets:**

### **16.1 The following Market Application approved under delegated powers was noted:**

Tim Clover – Vintage Clothing – Saturdays- 12ft

### **16.2 To consider any Market Applications received prior to the meeting:**

None

### **16.3 Road closure for part of highway around the Saturday Market:**

**The Town Clerk reported** that there had been no response from Suffolk County Council to date and she had requested help from the Transport Manager at ESC and also County Councillor Stephen Burroughes.

### **16.4 Electricity supply:**

**It was noted** that the repair of socket cover had been carried out and Electrical Inspection Report received was now satisfactory.

### **16.5 Market Trader:**

Correspondence relating to an additional trader was considered.

**It was noted** that the new trader's licence only permitted sour dough bread not general breads so it was felt that this would not have any impact on the regular trader who has an established customer base. The situation could be reviewed during the annual review of all market licences in December.

### **16.6 Market Trader:**

To consider correspondence suggesting a public water fountain for the Market Hill.

**It was agreed** to investigate the options further.

## **17. Flower tub and Roundel planting:**

**The Town Clerk reported** that she would continue with the annual planting of the 8 flower tubs and war memorial garden on a voluntary basis. Cllr Williamson had agreed to clear and plant the Market Hill roundels.

**Cllr Culemann proposed** to approve expenditure of up to £400 from Budget 2114 for plants, compost and feed for the 8 flower tubs, war memorial garden and Market hill roundels which was seconded by Cllr Eastwood with all in favour.

## **18. Action Plan:**

**18.1 Updates:** None

**18.2 Projects for Local CIL funding:** None

## **19. Matters of Report or Items for next agenda:**

None

**20. Date of next meeting:**

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Wednesday 18<sup>th</sup> May 2022 at 7.00pm.

Meeting Closed at 20.57