

FRAMLINGHAM TOWN COUNCIL
Draft Minutes of Highways, Rights of Way and Parking (H.R.P) Committee meeting
held on Monday 6th March 2023 at 7pm in the Town Council Meeting Room

1. **The Chair welcomed everyone to the meeting.** Apologies for absence were received and accepted from Cllr. Dean (family illness).

2. **Present**

Cllrs. Bennett (Chair), Culemann and Eastwood.

In Attendance

Lydia Kirk (Deputy Town Clerk)

Absent

Cllr. Benbow

3. **There were no declarations of interest.**

4. **The clerk had several items to report.**

The CCTV cameras around the town centre are now live. Suffolk County Council has confirmed that Taylor Wimpy has complied with the Transport Strategy Bond and there is now no legal reason to retain the bond.

Highways

A date for the site meeting with a Suffolk County Council Highways Officer and County Councillor Burroughes is still awaited as Cllr. Burroughes has been very ill.

The Market Hill parking bays will be repainted during the week of 27th March and the Hill will be shut for one morning. Two bays will be lost due to the spaces being slightly bigger. Blue lines will denote the chargeable spaces and there will be signage explaining this.

The Experimental Traffic Order regarding the partial road closure to the rear of the Market Hill on Saturdays now been made permanent and East Suffolk Council will not be charging FTC for the road closure.

The Pembroke Road pedestrian safety initiative is now complete, as are the pavement improvement works along Fairfield Road, bringing about the much-awaited removal of these traffic lights.

Lighting

The light at The Fens has been ordered and this, and the addition of domes to the lights at Pigs Meadow, should have been installed by the end of February. The DTC is in communication with the contractors in this regard, and it was noted that they will not be paid until the work has been completed.

Written approval from English Heritage regarding the proposed light for the car park is awaited. The DTC can then revert to Historic England to seek its permission.

Parking

£4,082 has now been received from East Suffolk Council for Market Hill parking charges from February to December 2022.

5. **Cllr. Bennett proposed accepting the draft minutes of the meeting of 13th February 2023 as an accurate record of the meeting.** This was seconded by Cllr. Eastwood with all in favour. (Ref: HRP-2023-03-06 1)

The Chair adjourned the meeting

6. **PUBLIC COMMENT**

There were no members of public present.

The Chair reconvened the meeting

- 7. The Committee's progress on its items of the 2020-2025 Action Plan was discussed.**
It was agreed to remove the action regarding the Katch bus service as this is now being organised by East Suffolk Council. It was also agreed to pass the item regarding a recycling working group to the Planning and Environment Committee.
Several of the Committee's other projects are now completed (making the road junction at Pembroke Road safer for pedestrians, replacing the street lights with LEDs) or are near completion (installing new pavement lighting at Pigs Meadow and The Fens, repainting the lines on the Market Hill).
It was agreed not to proceed setting up a cycle working group, linked to FRAM15 of the Neighbourhood Plan, until the N.Plan is next reviewed.
- 8. Highways**
- 8.1 The latest Speed Indicator Device report for Station Road was considered. It was noted that these reports take time to produce and give very little meaningful data in their current format.
- 8.2 Quiet Lanes
- 8.2.1 Responses from local parish councils regarding the success of the QL project were considered.
- 8.2.2 Proposed locations in and around Framlingham for the Quiet Lanes project were considered. Whilst the Quiet Lane project is not currently active, it was agreed to nominate 9 of the 10 proposed lanes for consideration within future waves of the project. **ACTION** DTC to publish the nominated lanes on FTC's website and invite residents' comments. Also to contact Parham Parish Council regarding the 10th lane which runs from North Green Farm to Silverlace Green, Parham.
- 8.3 Responses received from SCC Highways to issues raised were considered:
- 8.3.1 The DTC has taken photos of the area where safety railings have been requested along the pavement of College Road. She has contacted SCC highways in this regard but such schemes require the support of the County Cllr before SCC will consider them further. Since the last meeting another resident on College Road has written to the Council requesting safety railings at the same location. The DTC is awaiting a response from Cllr. Burroughes in this regard. It will also be raised at the site meeting.
- 8.3.2 The DTC has been in contact with SCC Highways regarding upgrading the zebra crossing at College Road to a puffin crossing, and correspondence has been passed on to Framlingham College. The estimated costs of the project would be £120,000. SCC urged pedestrians to report any incidences of vehicles not stopping at the crossing to Suffolk Police for further action.
- 8.4 A White Paper from Cllr. Bennett regarding road chicanes to slow traffic in Framlingham was considered. These markings make the road appear narrower and alter drivers' behaviour positively, helping to make a safer and more-inclusive environment for all road users by slowing vehicles down. Cllr Bennett proposed passing this paper to Cllr. Burroughes and SCC Highways for comments. This was seconded by Cllr. Culemann and carried unanimously. (Ref: HRP-2023-03-06 2)) Subject to their positive responses, it will then be presented to the Full Town Council.
- 9. The Traffic Regulation Order** regarding extra yellow lines to make junctions on Double Street and Fore Street safer was approved on 16th February. Councillor Eastwood and the Town Clerk are meeting with ESC Officers on 17th March to confirm the locations of the extra lineage, and discuss possible additional locations mooted at the last site meeting.

10. Lighting

10.1. In response to the contractor's email on lighting availability, Cllr. Bennett proposed waiting for the 3,000kelvin light for the churchyard as this is the colour of the Council's other lighting and it is confirmed as being wildlife friendly. This was seconded by Cllr. Culemann and carried unanimously. (Ref: HRP-2023-03-06 3)

10.2 The street lighting maintenance contract from April 2023 onwards will be considered again at next month's meeting. The Town Clerk has secured quotes from the contractor who installed the lighting and also a pay-as-you-use service.

ACTION DTC to ascertain the length of the guarantee on the new lighting.

10.3 Notice has been given to the current streetlighting electricity provider. This contract runs until April 2023 but can continue on a rolling month-by-month basis if a new contractor is not approved before then. A price for the electricity is expected from UK Power Networks this week and this will be considered again at next month's meeting.

11. The Committee's Ear Marked Reserves were considered.

Cllr Eastwood proposed putting the following recommendations to the Full Town Council:

EMR 340- transfer £4,000 to the EMR for the Speed Indicator Device, with a view to replacing the SID or purchasing more efficient software for the current one.

ACTION DTC to seek quotations and recommendations for lighter, more user-friendly Speed Indicator Devices before the next meeting.

Also, to add £1,867 of this EMR to EMR 343 re CCTV, reducing EMR 340 to £30,000.

EMR 342- £200 is expected at the end of the financial year. No other changes required.

EMR 343- move this EMR re CCTV to the Lands & Markets Committee.

EMR 361- up to £5,660 of this could be re-allocated if another committee needs additional funds.

EMR 324- to remain the same at present but £500 under reserve coding 1908 may be reassigned when ESC has completed repainting the lines on the Market Hill.

This was seconded by Cllr. Culemann and carried unanimously. (Ref: HRP-2023-03-06 4)

ACTION Cllr Eastwood will speak to the Financial Officer about these changes, before they are then put to the Full Town Council.

12. Correspondence was considered:

Saxtead Parish Council's response regarding the pavement extension was considered and the DTC will reconfirm that there is neither enough support nor funding for this project.

A resident has request an additional street lamp at Fairfield Crescent and has submitted photos showing that the current lighting does not extend to the disabled ramp and hand railings there.

ACTION Cllr. Eastwood will carry out a location visit and report back at the next meeting.

A resident has requested a grit bin at the junction of King's Avenue and Dennington Road.

ACTION Cllr. Eastwood will carry out a location visit and report back at the next meeting.

13. There were no Councillor reports.

14. Items to be Raised at the Next Meeting:

Additional light at Fairfield Crescent

Grit bin at King's Avenue

New Speed Indicator Device quotations or software improvements to current SID

Street lighting maintenance contract

Street lighting electricity contract

Site meeting with SCC Highways

15. The date of the next meeting was confirmed as Monday 17th April. There being no further business, the Chair closed the meeting at 8.25pm.