

DRAFT Minutes of the **HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE Meeting held on Wednesday 14<sup>th</sup> December 2022 AT 7:00PM IN THE TOWN COUNCIL MEETING ROOM**

**1. APOLOGIES:**

None.

**2. PRESENT:**

Cllrs Eastwood (Chair), Benbow, Culemann, Dean and Ramsey-Bennett.

**3. IN ATTENDANCE:**

James Overbury (Deputy Clerk) and two members of the public

**4. DECLARATIONS OF INTEREST:**

None.

**5. MINUTES OF PREVIOUS MEETING.**

**HRP-2022-12-14 1 Cllr Eastwood proposed** to accept the previous minutes as an accurate record, which was seconded by Cllr Benbow with all in favour.

The Chair adjourned the meeting

**6. PUBLIC COMMENT:**

A member of the public asked questions about car parks and the minutes and these were addressed by the Chair.

The Chair reconvened the meeting

**7. HRP Budget 2023-24 – item added to agenda in error**

**8. HIGHWAYS:**

**8.1 Update on requests to ESC/SCC (see item in correspondence)**

- 20mph zone
- ANPR/SIDS
- Taylor Wimpey Transport Strategy.
- Fairfield Road Traffic Lights

**It was agreed** that the DTC telephone the County Councillor to try and move these forward.

## **8.2 S.I.D**

Latest data was noted. It was agreed that the DTC would ask Cllr Hine about a specific page on the website for SID reports and that Cllrs Benbow and Ramsey-Bennett oversee the content to be posted. The DTC would send the PowerPoint to both.

### **8.2.1 Broadwater Road**

The email from the business was noted and that as a result the matter would be deferred until the next financial year.

## **8.3 Pigs Meadow**

### **8.3.1 Water ingress**

It was agreed to continue to monitor this

## **8.4 Market Hill parking lines**

No progress. It was agreed that the DTC check that ESC were not charging the Town Council for the design of the layout.

## **8.5 Quiet Lanes – to consider report by resident.**

The Chair adjourned the meeting for the resident proposing Quiet Lanes to speak and take questions.

The resident introduced himself and outlined what Quiet Lanes were and where in Framlingham could they be considered. He also answered questions from the meeting.

The Chair reconvened the meeting.

**It was agreed** that the DTC work with the resident to establish costs and eligibility of the town and report back to the next meeting before considering calling for evidence of need or support from the public.

## **9. RIGHTS OF WAY:**

## **10. PARKING:**

### **10.1 On Street Parking**

No business

## **10.2 Off Street Parking.**

No progress. It was agreed that the DTC would formally ask ESC if there was any progress or confirmation of the timing of the changes.

### **10.2.1 Parking revenue from Mkt Hill**

**It was agreed** that the Chair and the DTC send a letter which would act as the first stage in the dispute process with ESC in an attempt to recover the money owed to the Town Council.

## **11. NEW CAPITAL EXPENDITURE PROJECTS**

None.

## **12. PEDESTRIAN SAFETY INITIATIVES**

### **12.1 Pembroke Road**

The information given to residents and published on the website was noted. Work was expected to start January 4 2023

### **12.2 Saxtead Road**

The letters from Thomas Mills High School and a parent were noted. The DTC reported that the school were undertaking a survey of school children who might use a potential footpath and the Head Teacher was promoting it.

**It was agreed** that the DTC ask the County Councillor if there were any funds available to be used on a traffic survey.

## **13. LIGHTING:**

### **13.1 Progress of dark spots in the town.**

**The DTC reported** that he had attempted to make contact with the contractor and would continue to do so.

### **13.2 Castle Car Park and SMR Car Park.**

**The DTC reported** on the efforts so far and agreed to send read receipts in all future emails.

### **13.3 Conversion of sodium lights to LED for FTC owned street lights**

**The DTC reported** that all the streetlamps had been replaced. The church spotlights would require further work and a new quote but this had yet to be done. (The TC has not been invoiced for the anticipated works)

**HRP-2022-12-15 2 Cllr Eastwood proposed** to recommend to Full Council that it pay Snapfast £6,240.61 as a final payment for the street lamp conversion, which was seconded by Cllr Dean with all in favour.

### **13.3.1 Street lighting maintenance contract 2023 onwards**

**It was agreed** that the DTC ask Cllr Williamson for help in progressing this issue. It was agreed that the Town Council's telephone number be placed over SCC's number on the lamp columns in the spring.

## **14. CORRESPONDENCE:**

All correspondence noted or responded to.

## **15. 2020/21 ACTION PLAN:**

No changes

### **15.2 Suggestions for CIL Bids**

**None**

## **16. Rights of Way Walk**

**Confirmed** as January 7 2023

## **17. HIGHWAY PROBLEM REPORTS:**

**The DTC reported** that there were temporary traffic lights in Station Road.

## **18. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:**

**Election of Chair of Committee.** Cllr Eastwood was standing down from Chair of the HRP

## **19. NEXT MEETING: Monday 9<sup>th</sup> January 2023 7:00pm**

**The meeting concluded at 8:35pm**