

Minutes of the **HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE**  
**Meeting held on MONDAY 9<sup>th</sup> May 2022 AT 7:00PM IN THE TOWN COUNCIL**  
**MEETING ROOM**

**ELECTION OF COMMITTEE CHAIR**

**Cllr Eastwood called** for nominations for the position of Chair. Cllr Jones nominated Cllr Eastwood. Cllr Eastwood called for any further nominations, and there being none, asked for a seconder for Cllr Jones' nomination. Cllr Dean seconded the nomination and with one abstention all were in favour. Cllr Eastwood then took the Chair of the meeting.

**1. APOLOGIES:**

Apologies were received and accepted from Cllr Williamson.

**2. PRESENT:**

Cllrs Eastwood (Chair), Jones, Culemann and Dean.

**3. IN ATTENDANCE:**

Mr James Overbury (Deputy Clerk) and one member of the public.

**4. DECLARATIONS OF INTEREST:**

None.

**5. MINUTES OF PREVIOUS MEETING.**

**HRP 2022-05-09 1 Cllr Eastwood proposed** that the minutes of the previous meeting were a true and accurate record which was seconded by Cllr Dean and with one abstention due to absence, all were in favour.

**6. PUBLIC COMMENT:**

**Cllr Eastwood adjourned the meeting for public comment.**

None.

**Cllr Eastwood reconvened the meeting.**

## **7. HIGHWAYS:**

### **7.1 Update on requests to ESC**

- 20 mph limit
- ANPR/SIDS
- Taylor Wimpey Transport Strategy.

There were no updates due to the meeting with County Councillor being cancelled.

### **7.2 Discussion and agreement on list of issues for transport summit**

These had been previously agreed to include the above issues and on street parking and the lights on Fairfield Road.

### **7.3 S.I.D. – Data**

#### **Noted.**

**The DTC reported** that he had contacted the manufacturer of the SID device who had remotely reset the device and it was hoped that it would now function correctly.

#### **7.3.1 Broadwater Road**

**The DTC reported** that the landowner at Broadwater would be investigating the location for a SID device and the DTC was trying to arrange a meeting. Cllr Eastwood would also like to attend if possible.

### **7.4 Community bus transport – Update. See correspondence item 13.3**

**It was noted** that Suffolk County Council was to extend the pilot to 23 December 2022, and that the Sunday service was suspended and the time of the last service brought back to 8:00pm. The Town Council was keen to help with any marketing of the service and it was agreed that the DTC contact the Katch marketing person and look for ways to help. It was suggested that if the bus was too big for the Market Hill then possibly a gazebo or other promotional device could be used.

### **7.5 New Waste Bin for Market Hill**

**It was noted** that this was now in place in a revised location following a request from a local business.

## 7.6 Footpath Warden:

**No report** due to Cllr Williamson's absence but some recent activity and interaction with residents was noted.

## 7.7 Residents call for footpath along B1119

**It was agreed** that the DTC ask the resident if the numbers of people who the path may benefit could be established. Cllr Jones would discuss the idea with local landowners.

## 7.8 Grit Bin request Regal Gardens.

**HRP 2022 05 09 2 Cllr Eastwood proposed** to spend £155.60 from budget EMR 347 for a new grit bin for Regal Gardens supplied by Glasdons, which was seconded by Cllr Culemann with all in favour.

## 7.9 EV Charging points

**The DTC reported** that he had contacted UK power Networks to establish where the nearest three phase was located and what would be the estimated cost to have a three phase supply on the Market Hill.

## 7.10 Pigs Meadow

### 7.10.1 Water ingress

**The DTC reported** that a meeting with the College had been agreed for 14:30 on 1<sup>st</sup> June at 14:30 to look at the drainage issue. The DTC had also confirmed that the College were happy with the proposed lighting works and for the contractor to temporarily keep his plant etc on site.

### 7.10.2 Step to College Road. – see correspondence item 13.1

**It was agreed** for the DTC to seek two quotes for a ramp to be built on the step from the path to College Road.

## 7.11 Alternative road signage

The examples were considered with interest and were felt to be worth considering in the future.

## 7.12 Speedwatch

**The DTC reported** that the Police had confirmed that only two people had applied. Six were needed for a team. It was agreed that Cllr Eastwood draft a note to be publicised advising that due to a lack of

volunteers the idea would be suspended. It was felt this may attract more volunteers.

## **8. RIGHTS OF WAY:**

8.1 Integrated Transport Group – report on meetings.

**A recent meeting** had made progress on a number of issues and a further meeting was to be held in early June.

## **9. PARKING:**

9.1 On Street Parking

**Cllr Eastwood reported** that he understood that ESC were escalating their efforts with the County Council to resolve the issues.

With regard to the perceived urgent need for double yellow lines at the top of Fore Street, it was agreed Cllr Eastwood would draft a note to the District and County Councillor to urge for these works to be delivered soon.

9.2 Off Street Parking.

**Cllr Eastwood reported** that there had been no progress nor a reply for the recent email to ESC regarding the issues surrounding the Elms Car Park. It was agreed that the DTC resend the recent email and CC it to the District and County Councillor.

## **10. NEW CAPITAL EXPENDITURE PROJECTS**

None.

## **11. PEDESTRIAN SAFETY INITIATIVES**

**It was noted that** the DTC was to have a Teams meeting with the County Council Officer the next day. He would attempt to secure an agreement for them to produce a design and build cost for the project without the Town Council having to pay for the design costs upfront. Cllr Jones confirmed that the £69k CIL set aside would need to be allocated before October 2023.

## **12. LIGHTING:**

12.1 Progress of dark spots in the town.

**The DTC reported** that he was waiting for confirmation of the start date and would contact the contractor again.

## 12.2 Castle Car Park and SMR Car Park.

No developments. When the preferred contractor was known for the LED lamp conversion it was agreed to consult with them.

## 12.3 Conversion of sodium lights to LED for FTC owned street lights.

**The two remaining contractors** bids were studied closely and at length. Due to the absence of the technical knowledge of Cllr Williamson and the fact that the two companies offered very similar packages and costs, it was agreed to delay the decision until the next meeting and to take up references from other councils who they had each worked for.

## 13. CORRESPONDENCE:

13.1 Pig's Meadow: As above quotations would be sought for the works.

13.2 Fairfield Road Lights. The DTC had responded and this was the subject of lobbying the County Councillor

13.3 Katch: Discussed previously

13.4 Mkt Hill parking: noted

13.5 Mkt Hill. Noted and it was agreed that DCllr Cook's response was effective and that the signage on the Hill was confusing. It was agreed that a simple explanation in the form of a map of the parking would be welcome but there was no apparent place for it to be mounted.

13.6 and 13.7 Mkt Hill Parking - Noted.

13.8 Location of SID on Dennington Road. Noted. It was agreed to ask SCC/police on its location at the next review/meeting.

13.9 Mkt Hill – Noted

13.10 Weeds on the Mowbrays. It was noted that Cllr Williamson would be meeting the resident to discuss the issue.

13.11 Regal Gardens. It was noted Cllr Williamson would be looking at what could be done.

## 14. 2020/21 ACTION PLAN:

No changes

14.2 Suggestions for CIL Bids

None.

**15. Rights of Way Walk**

Previously arranged for 30<sup>th</sup> July.

**16. HIGHWAY PROBLEM REPORTS:**

None not already covered.

**17. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:**

**For Agenda: Parking revenue from Market Hill, Fly Posting Policy and review of frequency of SID data reporting.**

**18. NEXT MEETING:**

**Monday June 13<sup>th</sup> 2022 7:00pm Town Council Meeting Room**