

Draft Minutes of the **HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE Meeting held on MONDAY 11th April 2022 AT 7:00PM IN THE TOWN COUNCIL MEETING ROOM**

1. APOLOGIES:

Apologies were received and accepted from Cllr Culemann

2. PRESENT:

Cllrs Bennett, Jones, Williamson, Dean and Eastwood (Chair)

3. IN ATTENDANCE:

Mr James Overbury, Deputy Clerk.

4. DECLARATIONS OF INTEREST:

None.

5. MINUTES OF PREVIOUS MEETING.

HRP 2022 04 11 1 Cllr Eastwood proposed that the minutes of the previous meeting be accepted as a true record, which was seconded by Cllr Dean and with three abstentions due to absence the motion was carried.

6. PUBLIC COMMENT:

None.

7. HIGHWAYS:

7.1 Update on requests to ESC

- 20 mph limit
- ANPR/SIDS
- Taylor Wimpey Transport Strategy.

No progress had been made but it was hoped that at the planned meeting the following day with the County Councillor this situation would change.

7.2 Discussion and agreement on list of issues for transport summit

It was agreed that the areas for discussion were:

- 20mph Limit in town.
- Restrictions on HGVs through the town.

- ANPR device
- Taylor Wimpey Transport Strategy
- Fairfield Road Traffic Lights (and possible extension of footpath along Fairfield and Woodbridge Road)
- Pembroke Road pedestrian improvements
- ON Street Parking

These would be put to CCllr Burroughes at the meeting planned for the following day.

7.3 S.I.D. – Data

Noted. It was agreed that Cllr Bennett would examine the primary data with a view to adding to the analysis.

7.3.1 Broadwater Road SID Location

The Deputy Clerk reported that he was in correspondence with the landowner and had proposed that they consider installing a pole for the SID device to be mounted on in a new position opposite Broadwater.

7.4 Community bus transport – Update.

No developments.

7.5 Bus stop improvements

It was noted that the new notice boards had been installed but no further improvements made by SCC. It was agreed to remove this item from the agenda.

7.6 New Waste Bin for Market Hill

This had been delivered and the G&P contractor would secure it in a slightly different location.

7.7 Footpath Warden:

It was agreed to monitor EV cables across pavements

Cllr Williamson reported that he had made contact with a resident who was keen to help improve public rights of way.

It was agreed that the Deputy Clerk write to the Chief Executive of Flagship Housing calling for a point of contact. Many attempts had

been made to alert Flagship to and call for urgent repairs to the damaged flagstones around the Elms, but had not been answered.

7.8 Speedwatch

It was agreed that the Deputy Clerk contact the Police again and ask how many people had responded.

It was agreed that the Deputy Clerk investigate alternative ways of urging motorists to slow down.

7.9 Residents call for footpath along B1119

It was noted that this was a topic to be discussed with the County Councillor the following day.

It was agreed that Cllr Jones contact the land owner to seek their views on a footpath. It was noted that the land along which a footpath had been requested was in the Neighbourhood Plan as a potential site for Employment Land.

It was agreed that the DTC attempt to establish the numbers of people a footpath would benefit.

7.10 Grit Bin request Regal Gardens.

It was agreed that the DTC seek quotes to be considered at the next meeting.

7.11 EV Charging points

The Deputy Clerk reported that his investigations had revealed that three phase electricity was required for a fast charger. It was agreed that he would ask R W Curle if this was possible on Market Hill.

It was agreed that the DTC ask English Heritage and the CO-OP if they had any plans to install EV charging points.

8. RIGHTS OF WAY:

8.1 Integrated Transport Group – report on meetings.

Cllr Eastwood reported that a meeting had been held that day and that he would circulate some notes from it. The group was to meet again on 5th May.

9. PARKING:

9.1 On Street Parking

No developments.

9.2 Off Street Parking.

No developments and the Deputy Clerk reported that he had not had any acknowledgement or response from ESC from his last email.

10. NEW CAPITAL EXPENDITURE PROJECTS

None.

11. PEDESTRIAN SAFETY INITIATIVES

This was a further issue that was due to be discussed with CCllr Burroughes the next day.

12. LIGHTING:

12.1 Progress of dark spots in the town.

The Deputy Clerk reported that he had spoken to the contractor who was hopeful of starting this work soon.

12.2 Castle Car Park and SMR Car Park.

The Deputy Clerk reported that ECC would not entertain quoting for installation of a street lamp in the Castle Car Park. It was agreed that the Deputy Clerk seek permission from English Heritage for the use of electricity. It was agreed to consider asking the contractor chosen for the LED lamp replacement if they would quote for this work.

12.3 Conversion of sodium lights to LED for FTC owned street lights

Cllr Williamson reported that he and Cllr Eastwood had inspected each column, took photographs and created a spreadsheet. There was one column where the ownership was not clear and this would be investigated. Cllr Williamson would create a revised specification for the two remaining contractors to quote against.

13. CORRESPONDENCE:

13.1, 13.2, 13.3, 13.6 and 13.8 regarding the Market Hill parking were noted. It was agreed to explore additional signage to explain where on Market Hill motorists were required to purchase a ticket.

13.4 Undergrowth on Pig's Meadow.

It was agreed that Cllr Williamson report this to the Footpath Warden and suggest that the Footpath Volunteers consider clearing the undergrowth.

13.7 Parking on Badingham Road.

Noted. Cllr Eastwood reported that that he had spoken with the resident.

13.9 Coffee Cup Marketing device outside CO-OP garage.

It was agreed that the DTC contact the CO-O
P to suggest it is moved.

13.10 Invitation from DCllr Cook to remove parking fees over the Jubilee Weekend.

It was agreed to pass this to the CEP Committee

14. 2020/21 ACTION PLAN:

No changes.

14.2 Suggestions for CIL Bids

None.

15. Rights of Way Walk

A smaller turnout than expected assembled for the last walk in April but a further walk was planned for 30th July. Walkers to meet outside the Castle Pub.

16. HIGHWAY PROBLEM REPORTS:

Pigs Meadow (College Road end) junction with footpath/College Road now too steep for wheelchairs/mobility scooters

It was agreed that Cllr Williamson devise a specification and for the DTC to seek quotes for its implementation.

Cllr Williamson reported that there was fresh evidence of water damage to the Pigs Meadow Path from the drain along the meadow. It was agreed that the DTC contact the College and ask for assistance.

17. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

None.

18. NEXT MEETING: Monday 9th May 2022 7:00pm Town Council Meeting Room