

**Minutes OF THE HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE
HELD ON MONDAY 14th June AT 7:00PM IN THE TOWN COUNCIL MEETING ROOM**

1. APOLOGIES:

Apologies were received and accepted from Cllr Culemann.

2. PRESENT:

Cllrs D Carter, P Collins, C Eastwood (Chair) and J Jones.

3. IN ATTENDANCE:

Mr James Overbury, Deputy Town Clerk

4. DECLARATIONS OF INTEREST:

None.

5. MINUTES OF PREVIOUS MEETING held on Monday 24th May 2021

HRP 21-06-14 1 Cllr Eastwood proposed that the minutes of the previous meeting held on 24th May 2021 be approved as a true and accurate record, which was seconded by Cllr Collins with all in favour.

6. PUBLIC COMMENT:

None.

7. RIGHTS OF WAY:

7.1 Pigs Meadow erosion

7.2 Castle Keep footpath

Cllr Eastwood reported that he and the Deputy Clerk were to meet the SCC Rights of Way officer later in the month to discuss the foot paths and would report back to the next meeting.

8. HIGHWAYS:

8.1 Community bus transport - Update on link to station.

It was noted that there had not been a reply from SCC and the DTC would write again. Cllr Eastwood reported that he learnt that the service did not stop in Parham and Hacheston and that the App associated with booking the service was not working yet. The DTC would enquire about the App and press SCC for stops in the neighbouring villages.

8.2 S.I.D. – Data

Cllr Eastwood noted the data and highlighted the fact that that level of traffic was nearly back to pre-covid figures.

8.3 Taylor Wimpey Transport Strategy

It was agreed that the DTC establish from residents what consultation had been conducted with them, and to follow this up by contacting the consultant. The aim was to try and use the expertise of the consultant to help with an integrated transport strategy for the town.

8.4 Bus stop improvements

The DTC confirmed he had given the Town Council's approval for the rubber raised kerbs and would enquire again regarding the additional stop on Saxtead Road.

9. PARKING:

9.1 On Street Parking

Cllr Eastwood reported that he had not found any details on the "Park Map" web platform and it was agreed that the DTC would ask the ESC Parking Manager for sight of the draft plans for on street parking. It was noted that Cllrs Eastwood, Jones and the DTC were to meet the District Councillors that week to discuss the issues.

9.1.1 Surveys

Cllr Eastwood reported that he and the DTC were to meet the resident who conducted their own survey on 23rd June.

9.2 Off-Street Parking

Cllr Eastwood reported that there had been no response from ESC regarding the request for news on the off-street parking plans and this lack of response would be brought up when he and Cllr Jones met the District Councilor.

9.2.1 The Elms

It was agreed that Cllr Jones draft a letter to Historic England to establish whether their reasons why the car park could not be extended into the Mere still pertained.

10: NEW CAPITAL EXPENDITURE PROJECTS

None.

11. PEDESTRIAN SAFETY INITIATIVES

The DTC reported that SCC were progressing this through the system and there was an expectation of the proposals for Pembroke Road/College Road improvements being completed soon.

12. LIGHTING:

12.1 Progress of dark spots in the town.

The DTC reported that the Ecology Report had not been received and he was looking into this. Once received, clarification would be sought from the Ecologist on the types of lamps being considered and then seek quotes for the work with the new specifications.

12.2 Conversion of sodium lights to LED for FTC owned street lights

Cllr Eastwood shared the estimate from SCC with the Committee. The DTC reported that SCC had advised that despite the figure being lower that the committed sum of £65k be maintained as there were likely to be further costs following the inspection of the lamps.

It was agreed for the DTC to try and seek further quotes from different companies who were able to supply and fit the converted units.

13. CORRESPONDENCE:

13.1 College Rd Mirrors

This was noted and the DTC reported that he had confirmed from SCC that it was their policy not to allow mirrors on a public highway but would not stop any being placed on private land. It was agreed the DTC respond to the person accordingly.

13.2 Parking Mkt Hill

Noted.

13.3 one-way signs mkt hill

It was agreed that the DTC would respond and explain that the highway was not one way at the location, and the cost of making it so due to the legal complexities was too high.

14 RIGHTS OF WAY WALKS 2021

Cllr Eastwood confirmed that two ROW walks had been agreed - 31st July and 2nd October. It was agreed to ask the CEP committee for these to be publicized in the Newsletter and website.

It was also agreed for the walkers to meet outside St Michael's rooms and for tea and biscuits to be served in the Town Council Meeting Room.

15 2020/21 ACTION PLAN:

Cllr Eastwood reported that he had updated and published the action plan and had received no further comments.

15.2 Suggestions for CIL Bids

None.

16 HIGHWAY PROBLEM REPORTS:

The DTC reported on the temporary traffic lights on Fairfield Road and due to the subsidence of the river bank it was anticipated that these would remain in place for some time.

17 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

None.

18 NEXT MEETING: Monday 12th July at 7:00pm. The meeting concluded at 8:02pm