

FRAMLINGHAM TOWN COUNCIL
DRAFT Minutes of the Meeting of the Town Council held in the Castle Community
Rooms on Wednesday August 2nd 2023 at 7.00pm

1. PRESENT:

Cllrs Eastwood (Chair), Culemann, Wraight, Benbow, Seinet, Higham, Garrett and Rowell.

2. IN ATTENDANCE:

J Overbury (Town Clerk), L Kirk (Deputy Clerk), A Davidson (RFO), DCllr Langdon-Morris and four members of the public.

3. APOLOGIES:

Apologies were received and accepted from Cllrs Hine (family), Bennett (work) and Dean (illness) and from CClr Burroughes.

4 MINUTES OF PREVIOUS MEETING:

The Deputy Clerk requested that she be removed from the attendance list as her remote connection had failed. This was agreed. It was also agreed to add the point when Cllr Higham left the previous meeting.

FCM-2023-08-02 1 Cllr Eastwood proposed, with the above amendments, that the minutes of the previous meeting be accepted as a true and accurate record. This was seconded by Cllr Higham, and with three abstentions, all were in favour.

5 DISPENSATIONS:

None.

6 DECLARATIONS OF INTEREST:

None.

7 ADJOURNMENT:

Cllr Eastwood adjourned the meeting for the following items.

8 POLICE MATTERS:

No report and it was agreed the Clerk will ask for a meeting with the Police.

9 REPORT BY COUNTY COUNCILLOR:

A written report had been circulated prior to the meeting and would be posted on the website.

10 REPORT BY DISTRICT COUNCILLORS:

DCllr Langdon-Morris reported that he was disappointed not to have heard any further from Barclays Bank regarding the proposed pop up service to replace the branch that will close in August. He expressed concern regarding the use of water tankers in Saxtead and was investigating the issue. He added that he was to meet a representative of Thomas Mills High School later this week with the Deputy Clerk in the Town Council Office.

11 PUBLIC COMMENT:

A person expressed disappointment that the flower tubs had not been planted, and expressed concerns about the CIL money given to FAYAP. She also voiced the opinion that the Town Council's minutes were not accurate and that the Town Council's communication was poor.

Cllr Eastwood said he was able to respond on the point about FAYAP and that the person would be receiving some information about the group's use of 10 Church Street.

The representative from Hour Community reported he had been to a very good meeting of the Community Partnership. He added that Hour Community had been unsuccessful with an application to the National Lottery. He concluded by reporting that they were making on average 3-4 drives each day and encouraged Councillors to visit the project.

12 RECONVENE: Cllr Eastwood reconvened the meeting.

13 CORRESPONDENCE:

None.

14 TRAINING/CONFERENCE/EVENTS:

None.

15 PLANNING AND ENVIRONMENT COMMITTEE:

15.1 Consideration of planning applications received prior to the meeting.

15.1.1 DC/23/2618/VOC

Variation of Condition No. 1 of DC/17/1449/ARM (Approval of reserved matters of DC/13/3234/OUT - Outline planning application for the erection of 10 Dwellings and construction of vehicular access, with all matters except access reserved) - Proposed Alterations to Approved Garages

Land South East Of Rawlings Cottage, Saxtead Road, Framlingham, Suffolk

15.2 Matters of report

Up and Regeneration Bill' going though parliament with the Head of Planning at ESC and understood that the likely outcome would be a poor Bill without clear policies. The Chief Planner advised him that as ESC do not release pre-planning advice, apart from via a Freedom of Information Request, he was receiving many of these. It was hoped that this may lead to a change in policy at ESC where pre-planning advice was published with any future planning

approvals that were relevant to that application.

He noted the fire at the White Cottage on College Road.

Cllr Garrett reported on the planning application by Barclays Bank to remove the signage from the Bank following its closure. It was agreed not to respond due to the holidays and low level impact of the application.

16 COMMUNICATION, EVENTS AND PARTNERSHIP COMMITTEE

16.1 **FCM-2023-08-02 3 Cllr Benbow proposed** to accept the committee's recommendation that £1,250 be spent from budget 2211 on a 25' Christmas tree from IC Rix Ltd. This was seconded by Cllr Garrett with all in favour.

16.2 **FCM-2023-08-02 4 Cllr Benbow proposed** to accept the Committee's recommendation that the quotation from HSM traffic management of £905.00 from Budget 2211 for the traffic management at the Christmas event be approved. This was seconded by Cllr Higham with all in favour.

16.3 **FCM-2023-08-02 5 Cllr Benbow proposed** to accept the committee's recommendation that up to £600.00 be spent from Community Events budget 2205 on traffic management for the Remembrance Parade. This was seconded by Cllr Higham with all in favour.

16 4 Matters of report

Cllr Benbow reported that Dawn Jeakings had been appointed to the position of Business and Retail coordinator from a very strong field of candidates.

He also reported that:

- The Digital Town Trail was in progress and it was agreed that proofs of the designs be shared with all Councillors in advance of production. It was asked that the team consider consulting the Historical Society on any matters relevant to them.
- The Town Council was taking part in the ESC promotion of the Tour of Britain road race and was also organizing a competition to help promote the Framlingham County Show. The Deputy Clerk will look into publishing quotes from the competition on the website.

17 Strategy and Development Committee

17.1 Report from Sustainable Framlingham group

Cllr Benbow reported that the group had reformed and had held its first meeting. He told the meeting that it had been agreed to start by looking at what the Town Council itself was able to do to reduce its carbon footprint from an established baseline. Then it would move on to what could be done across the town. Further meetings had been planned and sub groups arranged to look at issues such as nature or scientific analysis. He noted that there was no budget for the group of work and this would be discussed and passed up through the SAD committee and then to Full Council to consider.

17.2 Matters of report

Cllr Eastwood reported that as the committee had not met in July there was nothing to report.

18 HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE

18.1 To consider purchasing additional brackets and signage for the new speed indicator device.

The Deputy Clerk reported that this was no longer a priority and requested the motion be deferred.

This was agreed. The Deputy Clerk reported that the new Speed Indicator Device would be trialed soon and should any new brackets or poles be required the issue would return to the committee or Full Council.

18.2 Matters of report

The Deputy Clerk reported on a very useful meeting with the SCC Highways Liaison Engineer and Cllr Burroughes. She added that it was SCC Highways view that the proposal for visual chicanes was not likely to be possible at this stage.

19 LANDS AND MARKET COMMITTEE

19.1 To consider the quotes for the summer cut of the Cemetery.

Cllr Culemann outlined the issue regarding the summer cut. It was agreed to seek further quotations and if these proved either hard to obtain or were too expensive then either September's Full Council meeting or the next Lands Committee would make a decision on whether to leave the grass uncut for the time being.

It was agreed that the issue of the renewal of the G&P contractor be brought forward to the September Lands Committee Meeting.

19.2 Matters of report

Cllr Culemann reported that:

- ESC had installed a drinking water tap on the wall of the public toilets in Crown and Anchor Lane.
- The rat issues seems to have abated but the Town Council would continue to monitor the situation.
- A site was looked at to establish if it could be used as a replacement cemetery but its location and price was not felt to be suitable. He added that an inspection of the current cemetery was being organised to establish exactly how many plots were available.

20 FINANCE AND Human Resources Committee

20.1 **Cllr Eastwood confirmed** BACS payments approved at the July meeting had been paid as agreed and the bank print out had been verified and signed by two Councillors. A copy of the list of current invoices would be published on the website.

20.2 **FCM-2023-08-02 6 Cllr Eastwood proposed** to approve the payment of current invoices which was seconded by Cllr Culemann with all in favour.

20.3 To note the details of all Bank Accounts

These were noted and the RFO would circulate them.

20.4 To review and approve the committees membership

FCM-2023-08-02 7 Cllr Eastwood proposed that the list of committees and their membership, previously circulated, be approved. This was seconded by Cllr Higham with all in favour.

20.5 Application to fill the casual vacancy Stephen McDowell

Cllr Eastwood noted the application and, due to the number of vacancies exceeding the number of candidates, he resolved that Stephen McDowell be appointed as a Town Councillor for Framlingham.

21 MATTERS OF REPORT

Cllr Higham reported he had seen, and thanked, a group of volunteers who were weeding on the Market Hill.

The Clerk reported that he had met and recruited two volunteers to maintain the War Memorial.

22 ITEMS FOR NEXT AGENDA ONLY:

None.

23 DATE OF NEXT COUNCIL MEETING: Wednesday 6th September 2023 Castle Community Rooms

The meeting concluded at 8:05pm