

ANNUAL RETURN - ENGLAND
FOR THE YEAR ENDED 31 MARCH 2022
Framlingham Town Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	698,214	678,054	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2	(+) Precept or Rates and Levies	157,196	167,055	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	109,363	110,912	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	75,599	80,362	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	211,120	181,087	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	678,054	694,572	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	681,434	695,953	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	400,805	540,109	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total Borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Working details for ANNUAL RETURN - Year ended 31 March 2022

	Last Year £	This Year £	Code	and Centre	Code Description
1	615,212	585,073	310	0	General Reserves
1	100	1,000	320	0	Allotment Fencing Replacement
1	32,000	29,000	321	0	Cemetery Extension Fund
1	12,675	14,175	324	0	MH Resurfacing Fund + Park Inc
1	157	157	325	0	Contingency Fund
1	600	300	327	0	Christmas
1	4,850	1,091	328	0	Play Equipment Reserve
1	500	500	329	0	Elections Reserve
1	333	1,083	332	0	Street Lighting Replacement
1	2,813	2,713	333	0	Town Clock Reserve
1	2,650	3,650	334	0	PR Promotion Reserve
1	6,955	12,955	335	0	Cemetery Drive resurfac/Gates
1	529	529	336	0	Tax Base Contingency
1	0	1,000	337	0	Office Equipment/Furniture
1	0	500	338	0	SID (Speed Indicator Device) R
1	10,000	0	339	0	Community Facility Reserve
1	6,000	8,000	340	0	TRO Reserve
1	1,000	1,000	343	0	CCTV
1	839	516	344	0	Replacement Tree Fund
1	0	700	345	0	Community Events
1	1,000	1,000	346	0	Market Electric
1	0	600	347	0	Street Furniture/Grit/dog bins
1	0	8,600	348	0	Covid-19 Reserve
1	0	100	349	0	War Memorial
1	0	550	350	0	River Ore Riverside
1	0	3,260	351	0	Pavilion
1	Balances brought forward	698,214	678,054	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2	157,196	167,055	1176	101	Precept Received
2	(+) Precept or Rates and Levies	157,196	167,055	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3	2,030	0	1175	101	Misc income (refunds etc)
3	353	35	1192	101	Current MIM A/c interest
3	4	1	1193	101	Reserve Events interest
3	0	5	1194	101	CiL Investment Interest
3	0	30	1195	101	Interest Nationwide BS
3	12,200	0	1199	101	COVID-19 Income
3	577	1,230	1577	105	Income Pageant Field Pavilion
3	0	8,526	1579	105	Income Pageant Field
3	8,521	10,239	1677	106	Income Cemetery
3	0	20	1679	106	Income Churchyard
3	980	928	1690	106	Income Allotment rents
3	2,471	3,103	1778	107	Income Tues Market
3	6,659	8,875	1779	107	Income Sat Market
3	258	608	2100	201	Income Website

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2022

	Last Year £	This Year £	Code	and Centre	Code Description
3	175	210	2177	201	Income flower tub sponsors
3	0	100	2178	201	Income Frambags - sales
3	0	887	2180	201	Income Calendars - adverts
3	180	0	2277	201	Income Christmas Lighting
3	2,985	100	2277	202	Income Christmas Lighting
3	71,972	76,016	2280	103	Income CIL
3	(+) Total other receipts	109,363	110,912	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	14,338	16,510	1109	101	DTC Contracted hrs + Pension 2
4	38,215	38,553	1105	101	Clerk Contracted hrs+ Pension
4	6,052	7,418	1106	101	Office Assistant
4	12,520	12,664	1107	101	Pension contribution Employer
4	4,474	5,216	1108	101	NI Contribution Employer
4	(-) Staff costs	75,599	80,362	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6	2,271	1,619	1101	101	Insurance
6	2,152	2,113	1102	101	Subscriptions
6	8	450	1103	101	Hire of Rooms/storage
6	12,249	17,029	1104	101	Rent
6	100	109	1110	101	Postage
6	2,625	1,654	1111	101	Telephone/Broadband
6	4,057	1,159	1115	101	Audit Services/VAT retainer
6	3,597	968	1116	101	COVID-19 Expenditure
6	2,730	2,457	1120	101	Printing & Stationery/copying
6	513	945	1124	101	Office Cleaning
6	10,982	701	1125	101	Office maintenance
6	3,079	365	1126	101	Office Equipment/Computers
6	0	185	1127	101	Software & Comp Maint
6	0	40	1128	101	Bank Charges
6	395	4,743	1129	101	Legal
6	115	825	1130	101	Training Staff
6	18	17	1131	101	Mileage & expenses Staff
6	65	527	1134	101	Training Councillors
6	19	119	1136	101	Remembrance Day
6	0	353	1137	101	Election Expenses
6	4,797	1,815	1201	102	Grants
6	150	32	1202	102	APM/Workshop Catering
6	1,846	2,036	1502	105	Grass Cutting Pageant Field
6	1,000	10,484	1503	105	New Play Equip PF
6	5,737	1,585	1504	105	Maintenance and repairs/bonded
6	0	200	1505	105	inspections

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2022

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
6	485	1,526	1507	105	Electricity PF incl CCTV
6	1,360	1,054	1510	105	Pavilion (New)
6	1,682	2,089	1512	105	CCTV Maintenance
6	70	70	1513	105	Premises Licence for PF
6	56	54	1602	106	Water Cemetery
6	777	891	1603	106	Rates & Drainage Cemetery
6	97	122	1609	106	Electricity Cemetery
6	1,046	124	1610	106	Churchyard maintenance/Clock
6	6,173	9,092	1613	106	Trees All
6	400	-299	1614	106	Install/repair of Bins all
6	537	794	1615	106	Seats Rose Bed Cemetery
6	1,000	900	1617	106	Cemetery summer cut
6	632	306	1618	106	Cemetery Maintenance
6	0	11,744	1619	106	cemetery driveway saving
6	580	530	1620	106	Fens grass cutting/hedge/snowd
6	0	657	1621	106	Fens seals
6	550	0	1622	106	Riverside
6	0	181	1640	106	Rent for Allotments
6	470	425	1642	106	Water Allotments
6	16	2,650	1643	106	Repairs Allotments
6	24,700	24,700	1644	106	Lands Contractor
6	0	500	1646	106	Cemetery gates maintenance
6	1,800	1,845	1647	106	Street Cleaning Services
6	1,669	1,578	1701	107	Market Supervisor
6	70	70	1703	107	Market (Premises Licence)
6	0	83	1704	107	Market signs
6	570	950	1706	107	Market electricity
6	-250	163	1901	109	Install & Repairs Street Light
6	5,099	4,720	1902	109	Energy & Maint Street Lights
6	-133	0	1909	109	TRO issues/SID
6	0	116	1911	109	Footpath Maintenance
6	407	1,450	2105	201	Publications and Printing
6	0	120	2107	201	Flags, Town Signs, Notice Board
6	7,138	9,062	2108	201	Web Site
6	0	500	2110	201	LYLM/ Armed Forces event
6	954	347	2114	201	Floral Fram incl flower plant
6	40	0	2202	202	Publicity, signs, surveys
6	3,750	3,750	2203	201	Fram Free Wifi Project
6	0	3,314	2205	202	Go Carts/Community Events
6	0	1,079	2206	103	Neighbourhood Plan
6	0	200	2208	202	Community Engagement
6	3,465	0	2283	202	Christmas Lighting/Tree
6	87,405	41,021	2316	103	Infrastructure proj CIL Spend
6	(-) All other payments	211,120	181,087	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2022

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>and Centre</u>	<u>Code Description</u>
7	(=) Balances carried forward	678,054	694,572	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		380,380	288,422	203	0	HSBC Cur A/c 21380192
8		285,358	285,392	209	0	HSBC Money manager 11371177
8		7,111	4,714	210	0	HSBC Mon/Man/Ent A/c 31392476
8		2	2	211	0	Mon/Man/ Skatepark 21440756
8		8,584	46,958	215	0	CIL Funds
8		0	70,464	221	0	Nationwide BS Account
8	Total value of cash and short term investments	681,434	695,953	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.		
9		400,805	540,109	9	0	Total Fixed Assest
9	Total fixed assets plus long term investments and assets	400,805	540,109	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.		
10	Total Borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).		

03/05/2022

Framlingham Town Council

15:50

Balance Sheet as at 31st March 2022

31st March 2021

31st March 2022

31st March 2021		31st March 2022	
Current Assets			
124	Debtors	0	
2,590	VAT Control A/c	5,751	
3,328	Prepayments	3,680	
380,380	HSBC Cur A/c 21380192	288,422	
285,358	HSBC Money manager 11371177	285,392	
7,111	HSBC Mon/Man/Ent A/c 31392476	4,714	
2	Mon/Man/ Skatepark 21440756	2	
8,584	CIL Funds	46,958	
0	Nationwide BS Account	70,464	
<u>687,476</u>		<u>705,384</u>	
687,476	Total Assets	705,384	
Current Liabilities			
0	Creditors	651	
8,253	Accruals	0	
1,169	Receipts in Advance	10,162	
<u>9,422</u>		<u>10,813</u>	
678,054	Total Assets Less Current Liabilities	694,572	
Represented By			
585,073	General Reserves	46,483	
1,000	Allotment Fencing Replacement	1,000	
29,000	Cemetery Extension Fund	31,000	
14,175	MH Resurfacing Fund + Park inc	16,175	
157	Contingency Fund	157	
300	Christmas	568	
1,091	Play Equipment Reserve	526	
500	Elections Reserve	500	
1,083	Street Lighting Replacement	1,083	
2,713	Town Clock Reserve	3,113	
3,650	PR Promotion Reserve	3,650	
12,955	Cemetery Drive resurfac/Gates	1,711	
529	Tax Base Contingency	2,584	
1,000	Office Equipment/Furniture	1,000	
500	SID (Speed Indicator Device) R	500	
8,000	TRO Reserve	35,867	
1,000	CCTV	0	

03/05/2022

Framlingham Town Council

15:50

Balance Sheet as at 31st March 2022

31st March 2021		31st March 2022
	516 Replacement Tree Fund	353
	700 Community Events	700
	1,000 Market Electric	1,000
	600 Street Furniture/Grit/dog bins	1,200
	8,600 Covid-19 Reserve	5,731
	100 War Memorial	100
	550 River Ore Riverside	950
	3,260 Pavilion	6,160
	0 CIL 21/22	57,743
	0 CIL SMR	70,000
	0 CIL SMR 2nd allocation	56,000
	0 CIL Street lighting replacement	65,000
	0 CIL Town Centre CCTV	30,000
	0 CIL FAYAP	9,667
	0 CIL Balance to 31/3/21	233,051
	0 Walkways	11,000
	<hr/>	<hr/>
	678,054	694,572

The above statement represents fairly the financial position of the authority as at 31st March 2022 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

Framlingham Town Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2022

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	678,053.78	694,571.77
101	Debtors	123.75	0.00
105	VAT Control A/c	2,589.65	5,751.43
110	Prepayments	3,327.88	3,679.98
	Less Total Debtors	6,041.28	9,431.41
500	Creditors	0.00	650.67
510	Accruals	8,253.12	0.00
560	Receipts in Advance	1,168.60	10,162.00
	Plus Total Creditors	9,421.72	10,812.67
	Equals Total Cash and Bank Accounts	681,434.22	695,953.03
203	HSBC Cur A/c 21380192	380,380.16	288,422.41
209	HSBC Money manager 11371177	285,357.69	285,392.47
210	HSBC Mon/Man/Ent A/c 31392476	7,111.05	4,713.69
211	Mon/Man/ Skatepark 21440756	1.73	1.73
215	CIL Funds	8,583.59	46,958.25
221	Nationwide BS Account	0.00	70,464.48
	Total Cash and Bank Accounts	681,434.22	695,953.03

Framlingham Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2022

		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
1	31/03/2022	HSBC Cur A/C 21380192	288,580.65	
3	31/03/2022	HSBC Money Manager 11371177	285,392.47	
4	31/03/2022	HSBC Mon/Man/Ent A/c 31392476	4,713.69	
5	31/03/2022	Skate Park Savings 21440756	1.73	
7	31/03/2022	CIL Funds	46,958.25	
13	31/03/2022	Nationwide BS Account	70,464.48	
				696,111.27
<u>Other Cash & Bank Balances</u>				
		HSBC Imprest Account	0.00	
		Spare Cashbook	0.00	
		Youth Facility A/C 11436384	0.00	
				0.00
				696,111.27
<u>Unpresented Payments</u>				
1	03/03/2022	DD	15.00	
1	21/03/2022	DD	143.24	
				158.24
				695,953.03
<u>Receipts not on Bank Statement</u>				
0	31/03/2022	All Receipts Cleared	0.00	
				0.00
				695,953.03
Closing Balance				695,953.03
<u>All Cash & Bank Accounts</u>				
1		HSBC Cur A/c 21380192	288,422.41	
3		HSBC Money manager 11371177	285,392.47	
4		HSBC Mon/Man/Ent A/c 31392476	4,713.69	
5		Mon/Man/ Skatepark 21440756	1.73	
7		CIL Funds	46,958.25	
13		Nationwide BS Account	70,464.48	
				0.00
Total Cash & Bank Balances				695,953.03

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 Allotment Fencing Replacement	1,000.00		1,000.00
321 Cemetery Extension Fund	29,000.00	2,000.00	31,000.00
322 Legal	0.00		0.00
323 Youth Facility S106	0.00		0.00
324 MH Resurfacing Fund + Park inc	14,175.00	2,000.00	16,175.00
325 Contingency Fund	156.80		156.80
326 Cemetery Computer System	0.00		0.00
327 Christmas	300.00	267.53	567.53
328 Play Equipment Reserve	1,091.44	-565.00	526.44
329 Elections Reserve	500.00		500.00
330 Neighbourhood Plan Reserve	0.00		0.00
331 Skatepark Reserve	0.00		0.00
332 Street Lighting Replacement	1,083.13		1,083.13
333 Town Clock Reserve	2,713.34	400.00	3,113.34
334 PR Promotion Reserve	3,650.38		3,650.38
335 Cemetery Drive resurfac/Gates	12,954.73	-11,244.04	1,710.69
336 Tax Base Contingency	529.46	2,054.71	2,584.17
337 Office Equipment/Furniture	1,000.00		1,000.00
338 SID (Speed Indicator Device) R	500.00	0.00	500.00
339 Community Facility Reserve	0.00		0.00
340 TRO Reserve	8,000.00	27,867.00	35,867.00
342 Footpath Repairs/Maintenance	0.00		0.00
343 CCTV	1,000.00	-1,000.00	0.00
344 Replacement Tree Fund	516.27	-163.67	352.60
345 Community Events	700.00		700.00
346 Market Electric	1,000.00		1,000.00
347 Street Furniture/Grit/dog bins	600.00	600.00	1,200.00
348 Covid-19 Reserve	8,600.00	-2,868.58	5,731.42
349 War Memorial	100.00		100.00
350 River Ore Riverside	550.00	400.00	950.00
351 Pavilion	3,260.00	2,900.00	6,160.00
352 CIL 21/22	0.00	57,742.88	57,742.88
353 CIL SMR	0.00	70,000.00	70,000.00
354 CIL SMR 2nd allocation	0.00	56,000.00	56,000.00
355 CIL Allotment fencing	0.00	0.00	0.00
356 CIL Street lighting replacement	0.00	65,000.00	65,000.00
357 CIL Pageant Field driveway	0.00	0.00	0.00
358 CIL Town Centre CCTV	0.00	30,000.00	30,000.00
359 CIL FAYAP	0.00	9,666.80	9,666.80
360 CIL Balance to 31/3/21	0.00	233,050.64	233,050.64
361 Walkways	0.00	11,000.00	11,000.00
	92,980.55	555,108.27	648,088.82