

# Framlingham Town Council

TOWN COUNCIL CHAIR  
**Cllr Clive Eastwood**

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**20<sup>th</sup> February 2023**

## **MEMBERS OF THE HR Sub Committee**

**, Cllr P Dean (Chair), Cllr M Benbow, Cllr J Culemann, and Cllr C Eastwood.**

You are hereby summoned to attend a Meeting of the  
HR Sub Committee To be held on:  
**Monday 27<sup>th</sup> February 2023**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83262323907?pwd=QVY5QURxVGdRYnhrVDVCY1pRVEIFQT09>**

**The Town Council Meeting Room – 10c Church Street**  
For the transaction of the business on this Agenda.

Yours Faithfully,

J Overbury  
Town Clerk

**Agenda for the  
Framlingham Town Council  
HR Sub Committee**

**09:30 Monday 27<sup>th</sup> February 2023 in the Town Council meeting room.**

**A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) for this meeting because of the confidential nature of the business to be transacted**

**Members of the Public and press will not be permitted to this meeting.**

**1. Apologies:**

**2. Present:**

**3. In attendance:**

**4. New Staff**

4.1 Pension updates

4.2 Induction progress

**5. Town Clerk Report**

5.1 Holidays

5.2 Support for staff

5.3 Support for Councillors

5.4 training report.

5.5 IT support and other office matters

**6. Risk Assessments:**

**7. Matters of report**

**8. Items for next meeting**

**9. Date of next meeting.**