

Framlingham Town Council

TOWN COUNCIL CHAIR
Cllr Clive Eastwood

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23rd February 2023

MEMBERS OF THE TOWN COUNCIL:

**Cllr C Eastwood – Chair, Cllr S Garrett – Vice Chair,
Cllr M Benbow, Cllr J Culemann, , Cllr P Dean, Cllr T Higham, Cllr M Hine,
Cllr C Ramsey-Bennett, Cllr C Rowell, Cllr A Seinet and Cllr N Williamson**

You are hereby summoned to attend a meeting of the **Town Council**
to be held on **Wednesday 1st March 2023 at 7.00pm in The Castle Community
Rooms**

for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person or via zoom and will be invited to speak under item **6.8** of the Agenda.

Join Zoom Meeting

<https://us06web.zoom.us/j/83491927486?pwd=SFd4ekRhdEVYWHYweUlzd1pGNEZZQT09>

Meeting ID: 834 9192 7486

Passcode: 403552

Please note this meeting may be recorded

Yours Faithfully,

James Overbury
Town Clerk

**AGENDA for the Framlingham Town Council meeting.
To be held at 7:00pm on Wednesday 1st March in the Castle Community
Rooms**

Present

1. In attendance
2. **Apologies** – to receive and accept apologies for absence
3. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time and will be entered in the Interest Book.)
4. **Dispensations:**
 - 4.1 **To note current Dispensations (valid until next Election in May 2023)**
Cllr Hine – Castle Community Rooms - Full
 - 4.2 **To consider any new Dispensation requests (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
5. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
6. **Adjournment** – the Chairman will adjourn the meeting for the following:
 - 6.1 **Police Matters**
 - 6.1.1 **Report on attendance at recent Police Meetings**
 - 6.2 **Report by County Councillor**
 - 6.3 **Report by District Councillors**
 - 6.4 **Report from PCC on the St Michael's Rooms (Castle Community Rooms) project**
 - 6.5 **Report from Castle Community Rooms Fundraising Committee representative – Cllr M Hine**
 - 6.6 **Report by Fairtrade Representative – Cllr M Hine**
 - 6.7 **Report by Framlingham Business Association representative**
 - 6.8 **Public Comment** – to receive and note comments from members of the public present, through the Chair only
7. **Reconvene** – the Chairman will reconvene the meeting.
8. **Correspondence** – to consider any correspondence received for this meeting as detailed below.

9. Attendance at events, conferences and training:

10. Covid Response Team.

11. Planning and Environment Committee:

11.1 To note any planning decisions received prior to the meeting:

11.2 To consider any Planning Applications received prior to the meeting:

DC/23/0547/FUL

Single storey extension to front to create new entrance lobby (existing fibreglass porch canopy to be removed), creation of 2No. ground floor Oriel windows to the front elevation, one-and-a-half storey extension to rear to create utility/boot room, and garden room with en-suite bathroom over.

1 Tetley Close, Framlingham, Woodbridge, Suffolk, IP13 9GD,

11.3 Report on the Victoria Mill Road development.

11.4 Environmental issues

11.4.1 Discussion and actions arising from Dr Anderson's carbon reduction proposals.

11.5 Discussion on DC/22/4945/FUL

115 College Road Framlingham Woodbridge Suffolk IP13 9EU

11.6 Matters of report and items of information only.

12. Communication, Events and Partnerships Committee:

12.1 To consider the pros and cons of running a traditional fireworks event on the Pageant Field.

12.2 Matters of report and items of information only

13. Highways, Rights of Way and Parking Committee:

13.1 Matters of report and items of information only:

14. Lands and Markets Committee:

14.1 To consider the quotation from Norse to cut the pageant field grass every two weeks over a 34 week period - £2,159.49 + VAT. (last year £2,096) from budget 1502 (£2,500 in budget)

14.2 To consider the Committees recommendation quotation from James Rogers to cut and clear the Fens in 2024 season from budget 1620 at a maximum cost of £600.00. (£600 in budget)

14.3 To consider renewing the Pageant Field CCTV maintenance contract from Westrock services at a cost of £771.75 from budget 1512 (£2000 in budget)

14.4 New Water Main on Pageant Field appointment of agent:

To consider the Committees recommendation that Clark and Simpson are to act on the Council's behalf but must seek the Council's permission before any commitments are made.

14.5 Matters of report and items of information only:

15 Strategic and Development Committee

15.1 Matters of report.

16. Finance and HR Committee:

16.1 To confirm BACS payments approved at the January meeting have been paid as agreed and the bank print out verified and signed by two Councillors.

16.2 To note the details of all Bank Accounts

16.3 To approve the payment of current invoices

16.4 CIL report

16.5 To note appointment of internal auditor

16.6 to consider the Committees recommendation that it adopts the recommendations contained in the report on CIL accounting, circulated with the agenda.

16.7 Small grants: (These can be taken enbloc)

16.7.1 CAB To consider the committee's recommendation that it grant the CAB the sum of £300.00 to be used for room hire.

16.7.2 Rainbows To consider the committee's recommendation that it grant the Framlingham Rainbows the sum of £259.46, to purchase ponchos.

16.7.3 Library: To consider the committee's recommendation that it grant the Framlingham Library the sum of £449.17 for a projector and screen, subject to confirming how often the projector would be used

16.8 Matters of report

to call for more Councillors to join the HR sub committee at the next FCM
To note the result of the complaint to the information commissioner

17. Matters of Report or Items for the next Agenda only:

18. Date and time of the next Full Council Meeting:

7:00 pm Wednesday 5th April 2023