

Framlingham Town Council

TOWN COUNCIL CHAIR
Cllr Clive Eastwood

TOWN COUNCIL OFFICE
**10c Church Street
Framlingham
Suffolk IP13 9BH**

TELEPHONE: **01728 720183**

VISIT OUR WEBSITE:
www.framlingham.com



TOWN CLERK
RESPONSIBLE FINANCIAL OFFICER

Mrs Eileen A Coe
CILCA AICCM PSLCC DPS
townclerk@framlingham.com

DEPUTY TOWN CLERK

James Overbury
CILCA BA (HONS)
dtc@framlingham.com

27th July 2022

MEMBERS OF THE TOWN COUNCIL:

**Cllr C Eastwood – Chair, Cllr S Garrett – Vice Chair,
Cllr M Benbow, Cllr J Culemann, , Cllr P Dean, Cllr T Higham, Cllr M Hine,
Cllr J Jones, Cllr C Ramsey-Bennett, Cllr A Seinet and Cllr N Williamson**

You are hereby summoned to attend a meeting of the **Town Council**
to be held on

Wednesday 3rd August 2022 at 7.00pm in The United Free Church Hall, Riverside, Framlingham
for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person or via zoom and will be invited to speak under item **5.8** of the Agenda.

Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81276361553?pwd=NkxyaXVGSTFTRWlzQUIHSUpTRmdtQT09>

Meeting ID: 812 7636 1553

Passcode: 896561

Please note this meeting may be recorded

Yours Faithfully,

Eileen A Coe (Town Clerk/Responsible Financial Officer)

Framlingham Town Council Meeting – Wednesday 3rd August at 7.00pm
Agenda

1. **Apologies** – to receive and accept apologies for absence
2. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time and will be entered in the Interest Book.)
3. **To consider any new Dispensation requests (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
4. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
5. **Adjournment** – the Chairman will adjourn the meeting for the following:
 - 5.1 **Police Matters**
 - 5.1.1 **Report on attendance at recent Police Meetings – Town Clerk**
 - 5.2 **Report by County Councillor**
 - 5.3 **Report by District Councillors**
 - 5.4 **Report from PCC on the St Michael's Rooms (Castle Community Rooms) project**
 - 5.5 **Report from Castle Community Rooms Fundraising Committee representative – Cllr M Hine**
 - 5.6 **Report by Fairtrade Representative – Cllr M Hine**
 - 5.7 **Report by Framlingham Business Association representative – Cllr J Jones**
 - 5.8 **Public Comment** – to receive and note comments from members of the public present, through the Chair only
6. **Reconvene** – the Chairman will reconvene the meeting:
7. **Correspondence** – to consider any correspondence received for this meeting as detailed below
8. **Attendance at events, conferences and training:**
9. **Covid Response Team:**
10. **Planning and Environment Committee:**
 - 10.1 To note any planning decisions received prior to the meeting:
 - 10.2 To consider the following Planning Applications and any others received prior to the meeting:
 - 10.2.1 DC/22/2632/FUL - Holly Tree Cottage 37 Saxmundham Road IP13 9BY

Proposed two-storey extension to create an open plan kitchen and dining area and provide a master bedroom on the first floor, with proposed single storey entrance porch and single storey lean-to extension on the rear elevation of No.37 Saxmundham Road.
 - 10.2.2 DC/22/2524/FUL - The Lodge Rookery Farm Saxmundham Road IP13 9PH
Extension to form annexe
 - 10.3 Matters of report and items of information only.

11. Communication, Events and Partnerships Committee:

11.1 To approve the committee's recommendation to accept the quotation of £19,267.00 plus vat from Homeview Surveillance Ltd for town centre CCTV installation from EMR 358

11.2 Matters of report and items of information only

12. Highways, Rights of Way and Parking Committee:

12.1.Matters of report and items of information only:

13.Strategy and Development Committee:

13.1 To approve the committee's recommendation that the Town Council fund the Castle Community Rooms Project with an additional £100,000 from local CIL.

13.2 To consider budgetary and legal implications of any further contract or agreement and timescales for the CCR project.

13.3 Matters of report and items of information only:

14. Lands and Markets Committee:

14.1 To approve the committee's recommendation to accept the cost of £900 for the annual summer cut and rake of the cemetery wildflower area at £900 (G&P Contract- same cost since 2011),from Budget 1617, to be carried out during August

14.2 To approve the committee's recommendation to accept the quotation from Eastwood Tree Services Ltd for the felling of 4 x Lime trees in the Churchyard, including grinding the stumps and arranging a road closure and parking suspension along Church Street and other necessary highway licences as required with all tree waste removed from site and recycled for biomass at a total cost of £7,950.00 from Budget 1613 with the shortfall of £1,185.00 from EMR 321.

14.3 To approve the committee's recommendation to accept the quotation from Suffolk Punch Construction of up to £5,500 (to allow for any increase in the cost materials), from EMR 351, for the work required to the Pageant Field Pavilion roof.

14.4 Matters of report and items of information only:

15. Finance and HR Committee:

15.1 To confirm BACS payments approved at the July meeting have been paid as agreed and the bank print out verified and signed by two Councillors.

15.2 To approve the payment of current invoices

15.3 To note the details of all Bank Accounts

15.4 Matters of report and items of information only:

16. Matters of Report or Items for the next Agenda only:

17. Date and time of the next Full Council Meeting:

Wednesday 7th September 2022 at 7.00pm –United Free Church, Riverside, Framlingham