



FRAMLINGHAM TOWN COUNCIL – ACTION PLAN

KEY:

Finance & HR Committee and Full Council

Planning & Environment Committee

Rights of Way, Highways and Parking Committee

Strategy and Development Committee

Lands and Markets Committee

Communication, events and Partnerships Committee

RESPONSIBLE	ACTION	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS AND DELIVERY
Finance & HR	To perform its monthly/annual duties:- Annual Budget and Precept	October to January each year	Assist Town Clerk/RFO in the preparation of the Annual Budget and recommend the precept request to Full Council		Nil	Nil		Budget and Precept Request for 2022/2023 Approved FC 6/01/2022
RFO/ Finance & HR	Income and expenditure	Every month	Monitor and review		Nil	Nil		Ongoing monthly
Town Clerk/Finance & HR	Risk Assessments (Financial and CC)	Annual	Annual Review		Nil	Nil		Approved FC 6/01/2022 Next review Sept 2022

Finance & HR	Review and revision of policies, standing orders	Annual	Annual Review		Nil	Nil		Approved FC 6/01/2022 Next review Sept 2022
Finance & HR	Effectiveness of Internal Audit	Annual	Annual Review		Nil	Nil		Approved FC 6/01/2022 Next review Sept 2022
Town Clerk/Finance & HR	Assets & Depreciation register	Annual	Annual Review		Nil	Nil		Completed 10/03/22 Next review March 2023
Finance & HR	Grant Applications - Deadline August & January	Twice a year September and February	Receive, review and recommend grant applications		Budget1201 £3,000			September 2022: February 2023
RFO and Chairs of Committees Full Council	Monthly invoice payments	Monthly	RFO prepares monthly payment list Chairs of Committee's authorise payments prior to Full Council meeting		Nil	Nil		ongoing monthly
RFO/Finance & HR	CIL payments	April and October	Review, monitor and report CIL Payments		Nil	Nil		Completed 31/03/2022 Due 31/03/2023
Finance & HR	Annual Investment Strategy	Annual	Annual Review in January		Nil	Nil		Approved FC 6/01/2022 Next review January 2023
RFO/Finance & HR	Cash investments	As required	Review and update In line with Investment Strategy		Nil	Nil		FHR 14/10/2021

Cllr Carter /Finance & HR	Credit ratings	Quarterly	In line with Investment Strategy		Nil	Nil		FC6 6/01/2022
RFO /Finance & HR	Ear Marked reserves	As required	Review		Nil	Nil		FHR monthly
RFO and Full Council	End of Year Accounts	June	Approve end of year balance sheet & Annual Return & Annual Governance Statement		Budget 115 £3,000	Internal Audit 2021-2022 £380 Rialtas £600 +£59 MDT External Audit VAT Consultant		2021/2022 Completed and sent to External Auditor
Finance & HR	Insurance annual review	1 st June	Annual review in April with additions and amendments		Budget 1101 £2,300	Zurich £1,618.68		3 year contract to June 2023
RFO/Finance & HR	Direct Debit/Standing Order	September	Annual Review		Nil	Nil		1Completed 10/03/2022 Next review by 31/3/23
RFO/Finance & HR	CIL Income and Expenditure	Annually 31 st March	Monitor CIL income from ESC and prepare annual report for ESC		Nil	Nil		Completed 31/03/2022 Due 31/03/2023
RFO	VAT	Quarterly Return	Completion of quarterly return		Nil	Nil		June, September, December and March MDT compliant

Updated: August 2022

*Note: Environment Impact – None of the above actions themselves have an EI but note that the underlying matters to which some relate will have and we will keep in mind those impacts when dealing with utilities/donations etc

RESPONSIBLE	ACTION	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS AND DELIVERY
Planning & Environment	Under delegated authority from FTC, review and determine FTC response to planning applications. Where applications are felt to be significant (and time permits) applications will be decided by FTC.	Monthly	Core task of PAE				Meet ESC cut-off dates	
Planning & Environment	Maintain watching brief on the operation of ESC Planning		Ensure that the discretion of ESC Planning Officers and Committee is exercised appropriately					
Planning & Environment	Implementation of Housing Strategy FRAM 2	Ongoing	Considered in consideration of planning applications					
Planning & Environment	Land owners/Agents re new housing	Quarterly	Follow up with land owners/agents and clarify future intention with regard to housing:				Monthly review of progress on these sites. Station Terrace: Outline application DC/20/2356/OUT has been approved.	

			Old Gas Works (FRAM28) Station Terrace allotments (FRAM26) Victoria Mill Road (FRAM25)				Victoria Mill Rd: Outline application DC/20/3326/OUT submitted, strong local opposition	
Planning & Environment	FRAM 3 – Affordable Housing	Ongoing	Obtain up-to-date picture of affordable housing need for Framlingham via housing need register.				Obtain update from ESC or Consultant when situation changes	
Planning & Environment	FRAM 3-Housing Needs	Annually	Gather local information to determine housing demand vs needs – analyse by type (start-up, social, private) and by size (1, 2, 3 bed etc)				Review annually	
Planning & Environment	FRAM 14 – Building For Life	Annually	Familiarise the Planning Committee and Full Council with design standards (“building for Life 12”)				Review relevance annually	
Planning & Environment	FRAM 5 and FRAM 6 Green Spaces	Annually	Familiarise Planning Committee with regard to policy –				Review annually	

			green spaces and important views.					
Planning & Environment	FRAM 12 FRAM 20 FRAM 27	Ongoing	Follow up and maintain regular contact with land owners/agents allocating land for employment and monitor and communicate progress.				Review annually	
Planning & Environment	FRAM 18	Ongoing	Consider the needs of the Town Centre Plan/Infrastructure.				Review annually	
Planning & Environment	FRAM 17 and Parking Guidance	Ongoing	Familiarise Committee with resident parking standards including "Suffolk Guidance for Parking" (currently Third Edition, May 2019) and implement accordingly.				Review annually	
Planning & Environment	ESC Local Plan	ongoing	Familiarise the Planning Committee with the East Suffolk Local Plan (currently being revised) and Supplementary Planning Guidance (SPG) documents.				Review annually	

Planning & Environment	National Design Guide Suffolk Design Street Guide		Note the National Design Guide and proposed Suffolk Design Street Guide				Review annually	
Planning & Environment	Maintain a watching brief for environment issues across the Council	Ongoing	Core objective of the Council					
Planning & Environment	Monitor an Environment Advisory Group, now titled "Sustainable Framlingham"	Ongoing	Core objective of the Council. The AG should contain representatives from as wide as possible a range of stakeholders within the town					May 22: Agreed to ask the Council to establish an Environment Advisory Group
UPDATED: 8 th February 2022								

RESPONSIBLE	ACTION	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS AND DELIVERY
RofW,H&Parking	Implement town centre parking strategy	2020-	Parking strategy developed 2016-7 by working group and changes necessitated by introduction of Civil Parking Enforcement				Pay & display Market Hill starts 14.2.22. Negotiations between ESC and owners of The Elms continue. Proposals for on-street changes with SCC	
RofW,H&Parking	Town-wide transport and traffic management plan	2020-	Look at overall needs of the town, FRAM16				Integrated traffic group set up 2020	

RofW,H&Parking	Increase bicycle use and promote walking	2021-	FRAM15				Set up cycle working group	Cycle use being considered by Integrated Transport Group
RofW,H&Parking	East Suffolk CIL bid	2018-	Make road junctions safer for pedestrians FRAM14					Awaiting quote from SCC for Pembroke Rd/Mt Pleasant junction
RofW,H&Parking	Improve public transport options	2019-	Reduce reliance on private vehicles. Improve links for non car users to other towns and facilities.					Katch taxi-bus to Campsea Ashe began running trial service Spring 2021
RofW,H&Parking	Install/repair street lights		Saving for installation of new and repair of existing		1901 £500	EMR 322		Order placed Dec 2021 for pavement lighting on Pigs Meadow and The Fens
RofW,H&Parking	Market Hill resurfacing -	2020-	Annual saving for resurfacing and repair		2310 £1000	EMR 324		
RofW,H&Parking	Traffic Regulation Order	2022	Annual Saving for future TRO's due 2022 Could possibly be done as part of ESC changes following		2315 £2000	EMR 340		

			introduction of CPE					
RofW,H&Parking	Recycling Project	2021/2022	Start-up Recycling Working Group (when resources allow)		TBC	TBC		
RofW,H&Parking	GENERAL MAINTENANCE							
RofW,H&Parking	Street Lighting Energy and maintenance	Annual	82 parish owned street lighting unts		1902 £5000			Annual invoice at the end of March Replacement of street lights with LED – begun July 2022
RofW,H&Parking	Street furniture/Grit bins	On request	New and replacement grit bins and street furniture		1906	TBC		New Grit bin purchased for Regal Gardens
RofW,H&Parking	Market Hill repairs	Annual	Repairs to surfacing		1908 £500	EMR 324		Quote requested for repainting White lines
RofW,H&Parking	SID issues	Ongoing	Repairs to SID/saving for additional SID Review data analysis (ongoing)		1909 £500	EMR 338		

UPDATED: July 2022

RESPONSIBLE	ACTION	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS & DELIVERY
Strategy and Development	Reformat Action Plan	April/May 2021	Introduce clear milestones and committee progress		Nil	Nil	Action Plans to be on monthly Committee agendas	Completed
Strategy and Development	Strategic Plan follow up	Ongoing	To monitor progress and deliver priorities		Nil	Nil	Objectives and Priorities addressed in May in round of meetings Review- April 2022	TBA www.framlingham.com Strategic Plan review circulated to all staff and councillors for input August 2022
Strategy and Development	Continuous update of Infrastructure Investment Plan	Ongoing	To report local CIL allocations and expenditure		Nil	Nil	Reissued April/July/Oct and Jan	FIIP Report on www.framlingham.com updated July 2022
Strategy and Development	Work with CEP to develop a town wide events/programme/calendar	Ongoing	Partnership and collaboration/improve the towns economy		Nil	Nil		Work in progress with FBA and ESTI funding in place
Strategy and Development	Work with H RofW&P to develop a Transport and Traffic Management Plan	End 2021	To assist in achieving increased safety, mobility and environment targets		Local CIL	Unknown	WG in place June 2021 Reinstated September 2021	Ongoing bi-monthly meetings

Strategy and Development	Provide input to People and Places Project run by ESC	Ongoing	To raise funding for the town centre and contribute to the success of the Strategic Plan objectives		£10,000 ESTI Funding	Unknown	Agreed objectives with ESC April 2022 Implement plan in 2022/23 fiscal year	Ongoing discussions with FBS Digital Trails/Notice Boards – at Tender stage
Strategy and Development	To prepare and manage the Framlingham NP Review	May 2021 – May 2023	Update of NP Planning policies. Revised Housing targets Changes in Community Infrastructure priorities. Regulatory requirement		£8,000	TBA	As set out in the FNP timing plan	FTC approval SLA agreed with ESC Public Launch 28/10/21 Launch Event 28 th Oct 2021 Review halted April 2022 – review again September 2022
Updated: August /2022								

RESPONSIBLE	ACTION	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS AND DELIVERY
Lands & Markets	CEMETERY:							
Lands & Markets	Develop forward plan for cemetery extension FRAM 24	On-going long term project	Acreage and cost Cemetery 1.91 Hectares = 4ac 31350.69ft Annual saving to EMR 321 Consult with Full Council whether FTC continues as a Burial		2309 £2000 to EMR annual saving			

			Authority before embarking on the purchase of land					
Lands & Markets	PAGEANT FIELD:							
	Replacement for Scale Swing	2022/2023	Upgrade equipment		EMR328 (POP Profit £1,859.61)	3-5K	Survey being conducted Quotations received	
Lands & Markets	SKATE PARK:							
Lands & Markets	TREES							
Lands & Markets	Tree Planting Plan Replacement trees for those felled	ongoing	Replacement trees for those felled And addition of new ornamental hawthorns to Cemetery tree avenue		EMR 343 Donated		Further planting agreed for September 2022: 2 x Flowering Cherry along Cemetery Driveway (Donated) Relocate Maple from Fens to Cemetery Sept 2022	Walnut tree on Fens-Completed 2 x Oaks on Fens – Completed 2022
Lands & Markets	Tree Management Plan and Schedule – separate document Pageant Field Fens Cemetery Churchyard	ongoing	Tree Surveys for 4 areas		Budget 1613		PF all tree works identified Fens all tree works identified Cemetery all tree works identified Churchyard all tree works identified. Ongoing programme of works for Lime trees	Completed December 2019 March 2021 March 2021 February 2021 Completion expected September 2022 All Tree Surveys due 2023

Lands & Markets	St Michael's Churchyard:							
Lands & Markets	Replacement Lime Trees x 6				Budget 1613 EMR 343		Consult with ESC/PCC/Archdeac on replacement Lime trees	
Lands & Markets	FENS:							
Lands & Markets	Friends of the Fens		Working Group Formed					
Lands & Markets	RIVERSIDE:							
Lands & Markets	Cleaning of river banks	2019-2021					FBA contribution £100 in 2017 and 2018 but not in 2019 Meet with Environment Agency and SCC to discuss management – July 2019 River cleared by Co-op – October 2019 Future planning on management of area. Co-op (Owners) FTC and Environment Agency – November 2019 Meeting with EA and Co-op to review management ongoing – November 2020 deferred due to Covid-19 E A Report received January 2021 Awaiting response from Co-op Retail August 2022	
Lands & Markets	ALLOTMENTS:							
Lands & Markets	Land for additional Allotments	ongoing	25 new residents on the Allotment Waiting List due				Extending current area not agreed by Landowner	August 2021 Meeting with landowners – ongoing 2022

			to new housing having smaller gardens				Identify suitable new land – offer of site on Brook Lane being investigated April 2021. Second offer of land July 2021 ongoing Saxmundham Road being investigated October 2021	
Lands & Markets	GENERAL MAINTENANCE							
Lands & Markets	Grounds & Maintenance Contract 1/11/18 – 31/10/23	2018-2023			Budget 1644	£25,000	Review of Contract November 2022 and Tenders for implementation 1/11/23	Monthly invoice
Lands & Markets	Pageant Field grass/hedge cutting Contract - Annual		SCN (2022/23) 17 cut and strims during 34 week period		Budget 1502 £2,400	£,2096.60		Annual Invoice
Lands & Markets	Fens Grass cutting Contract – Annual		James Rogers Agricultural Ltd – (2021/2022)	To increase flora and fauna and increased carbon capture	Budget 1617 £600	£70 per cut £400 final cut and rake	New management plan implemented from 2021	Monthly invoice
Lands & Markets	Cemetery Summer cut	Annual budgeted cost (August)	2021 – quotation received same cost as last 11years agreed Full Council Aug 2022	To increase flora and fauna and increased carbon capture	Budget 1617 £1,000	£900	SWT meeting and recommendations noted July 2022	Annual
Lands & Markets	Cemetery Memorial Rose Garden		Roses dying in Beds 1 and 2				Consider options Sept 2022	
Lands & Markets	Pageant Field Pavilion Toilet Cleaning		SCN – 3 days per week - £3,823 (Only 1 toilet open)		Budget 1510		Contract to be reviewed January 2023	Annual invoice (No charge in 2021)

Lands & Markets	Pageant Field Pavilion Income from Hire		Income from hire		Budget 1577 £1,500		Charges to be reviewed January 2023	
Lands & Markets	Pageant Field Pavilion Caretaker/Cleaner/ opening and closing toilet 7 days a week		Contract Annual		Budget 1510	£3,680	Contract to be reviewed March 2023	
Lands & Markets	Pageant Field Gates		Annual refurbishment and painting as required		Budget 1504			
Lands & Markets	CCTV Maintenance		Annual Bronze maintenance contract 2022 Westrock CCTV + repairs/replacements		Budget 1512 £2,300	£735.00	Contract to be reviewed January 2023	Annually
Lands & Markets	Annual Inspection of Pageant Field Play equipment and Skatepark		Due Autumn 2022		Budget 1505	£250		Annually (completed October 2021)
Lands & Markets	Skate Park Maintenance		General repairs as necessary		Budget 1508	£500	Ongoing inspections	
Lands & Markets	War Memorial		Cleaning Due 2021 – deferred due to Covid-19		Budget 1611	£290	Subject to inspection	
Lands & Markets	Town Clock repairs and annual service		Service and pendulum repair Annual Service Annual service and identified maintenance		Budget 1610	£500	Service completed June 2022	

Lands & Markets	Fens general maintenance (excluding tree work)	Annual Budgeted costs	General repairs (seats etc) carried out by G&P Contractor as and when required.		Budget 1621 £50		1 new seat donated January 2022 2 'Chat Benches' funding successful	Chat benches installed August 2022
Lands & Markets	Allotments General repairs to tap and fencing		Ongoing by G&P Contractor		Budget 1643 £200			
Lands & Markets	Allotment Water Supply		Quarterly invoice		Budget 1642 £320			
Lands & Markets	Allotment Land rent		Annual invoice from Fram College		Budget 1640 £200			
Lands & Markets	Allotment income from tenants		Allotment tenants		Budget 1690 £1,044		Increased charges from April 2022	
UPDATED: August 2022								

RESPONSIBLE	ACTION PRIORITIES - 2022 **	TIMING	REASON	ENVIRONMENTAL IMPACT	BUDGET/FUNDING SOURCE	COST	AGREED MILESTONES	PROGRESS & DELIVERY
	COMMUNICATION							
Coms/Events & Partnerships Website Working	** New Website 2022 Ongoing management	Autumn 2020 - March 2022	New Website Contract to be agreed		Budget 2108 + EMR 334 ???		New site launched by 31/3/22 Completed	New Website up and running

Group: Chair - Cllr Hine								
	What's On Calendar		Management and adding events regularly				Extra Office Assistant hours agreed	
	New Website Pages New Community Pages	2021 - 2022 (ongoing)	Development of new local wellbeing and community website pages "one stop shop" for Fram residents		Budget 2108		Develop new pages of information	Ongoing as needed
Coms/Events & Partnerships Cllr Hine & OA & MA	** News: Social Media Strategy / Policy Set up Town Council facebook page	Annual	Increased use of social media to communicate to a wider audience			nil	Develop Social Media strategy to cover increased media outlets: TC Website, TC Instagram, plus FaceBook and NextDoor Appoint Media Assistant	Budget agreed for 2022 Ongoing
Coms/Events & Partnerships	News: Subscriber newsletter - website / email distributed	Ongoing - monthly	Promote the Town Council activities to a wide audience			nil	Ongoing news: linked to website news. Regularly circulate to clubs & associations to promote FTC work.	

Coms/Events & Partnerships Cllr Hine	News: Printed Newsletter in Framfare	Ongoing - every two months	Promote the Town Council activities via traditional print media to people who are not online		ERM 334	£120 for dbl page spread x 4 issues: £480	Produce double page spread in Framfare every two months Starting Sept 2021	Ongoing
Coms/Events & Partnerships Cllr Hine	News: Annual Newsletter 2020/21	Annual	Roundup of the years Town Council activity			nil - paid for by advertising	Produce 2021/22 Newsletter by May 2022	Completed and distributed by Royal Mail
Coms/Events & Partnerships	Promotion Leaflets Promoting Events Promote Website Promote Friendly Town		To support FTC led activities		Budget 2110	ESTI Funding	(See Events)	ESTI Application submitted January 2021
Coms/Events & Partnerships	Town Surveys: ** Neighbourhood Plan Review Support all committee survey publishing		Public consultations for feedback from residents on issues to assist the Council in decision making and planning				Launch Survey event New Surveys	Completed On hold
Coms/Events & Partnerships Cllr Hine & TC	Official Calendar 2023	annual	Annual Framlingham Calendar- community submissions for sale/fundraising		Budget 2105	nil - paid for by advertising	New 2023 calendar to be produced by July 2022 Assess submission and draft content	Completed Theme Then and Now
Coms/Events & Partnerships	New Official Town Guide New Maps and Town Trail Including new online versions		To promote Framlingham as a historical market town to visitors and residents, and provide info on local services		Budget 2108 + EMR 334	ESTI Funds available (£10k for	New Town Guide and Town Trail in connection with ESC Specification drafted Quotations requested	ESTI Application successful

			and organisations			special project s)		
Coms/Events & Partnerships Cllr Hine & DTC	Communication Plan/Admin Documents style & organisation for ease of reference	Annual review	Ongoing revisions to document presentation for accessibility and clarity			Nil	Standard file names revision for new website to be agreed DMS system PDF.A docs for accessibility	Ongoing Implementation
Coms/Events & Partnerships	Communication Plan/Admin Welcome Pack Folder	2021	To hold many leaflets together for new residents. To explore possibilities of creating a page on the website with links to organisations in the pack		Budget 2105	ESTI?	Produce a card folder to contain leaflets Upload links to the organisations and useful resources on a webpage	Passed to SAD Committee to implement alongside FBA
	PROJECTS							
Coms/Events & Partnerships	CCTV - town centre and Elms and Fore Street car parks	2018 - 2021	To prevent anti-social behaviour and crime in the town for public safety		CIL 2316	£18k-£22k	Preferred bidder agreed Permits for lamp posts Listed Buildings consent Implementation date TBC	Planning permission not required 90% agreed LBC submitted Tender to Full Council 3 rd Aug

Coms/Events & Partnerships	** Town Centre WiFi	2019 - 2021	Fram Free Wifi for town centre funding as a Pilot for first 3 years by ESC		Budget 2203	£34,57 5.45 net Funded via grant from East Suffolk Council for 3 years to 2022 (FTC to reclaim vat)		ESC take over agreed July 2022
	Community & Partnerships							
	EVENTS:							
Coms/Events & Partnerships	Annual Parish Meeting	Annual	For public update on local initiatives and Q&A on issues			nil	May 2022 - Public Meeting	Completed
Coms/Events & Partnerships DTC	VE Day	Annual			Budget 2205	nil	Sunday 8 th May 2022 Fly flag on Market Hill	Completed
Coms/Events & Partnerships DTC	Love Your Local Market fortnight	Annual	Promote the market		Budget 2205	nil	Mid May - TBC Fly flag on Market Hill / Put banner up	Completed

Coms/Events & Partnerships	Framblers Rights of Way Walks		To maintain use of local footpaths and good outdoor social event. Suggest more events this year (monthly?)			nil	Usually quarterly See Poster	
Coms/Events & Partnerships Town Clerk	Party on the Pageant to celebrate the Queen's Platinum Jubilee	One off event	Friendship, Fun and Food event on the Pageant Field		2205 Plus sponsors	Nil	Sunday 5 th June 12 – 5pm on the Pageant Field	Town Clerk to organise and lead Working Group Completed £3, 717.22 profit split equally between new play equipment and The Brain Tumour Charity
Coms/Events & Partnerships DTC	Suffolk Day	Annual	Feelgood Suffolk events happening county wide		Budget 2205	Nil	Tuesday 21 st June Fly Flag on Market Hill HOST BBC Radio Suffolk	Completed
Coms/Events & Partnerships Town Clerk	Armed Forces Day	Annual			Budget 2205	£500	Saturday 25 th June Fly flag on Market Hill Band SAAFA* RBL	Town Clerk to organise and lead Band cancelled due to Covid Completed
Coms/Events & Partnerships DTC	VJ Day	Annual			Budget 2205	nil	Monday 15 th August Fly Flag on Market Hill	
Coms/Events & Partnerships	Sunday Street/Market/Fair				ESTI funding?		Options being considered	

Coms/Events & Partnerships Cllr Hine	Fairtrade Fortnight (Fram Fairtrade Town)		Promote Fairtrade social enterprise – to support Fairtrade town status				March event PR Fairtrade Status renewal support to be agreed	
Coms/Events & Partnerships Cllr Hine and Working Group	November 4 th Framlingham Sound & Light Spectacular	Annual	To be held in the Castle		Budget 2201	£8,000 (income to generate: £8,000)		Working Group planning event
Coms/Events & Partnerships Cllr Hine and Working Group	** Christmas 2022	Annual	Christmas Market event Christmas Tree and Lighting for town centre Trees for the Church In conjunction Community/Education Groups		Budget 2283 EMR 327	Develop plan for Xmas 2022 Support other events to link up - schools, FAYAP and Hour Community/Guides/Scouts/Dance Local music/bands Professional installation of tree and town centre lights being explored		Working Group planning event
UPDATED: July 2022	ESTI Funding of £10k for 5 projects							