

NOTICE OF MEETING

**The next meeting of the Town Council will be held on Thursday 1st July 2010
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm**

ALL WELCOME

Date: 24th June 2010

Eileen A Coe (Clerk to the Council)

Agenda

- 1. Apologies** – to receive and accept apologies for absence
- 2. Minutes of Previous meeting** – to be confirmed and signed as a correct record
- 3. To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
- 4. Adjournment** – the Chairman will then suspend the meeting for the following:
 - 4.1 Police Matters**
 - 4.2 Report by County Councillor**
 - 4.3 Report by District Councillors**
 - 4.4 Report from the Framlingham & District Development Trust representative**
 - 4.5 Report from the Framlingham Fairtrade representative**
 - 4.6 Report from the FAYAP representative**
 - 4.7 Report from the Drill Hall Action Group**
 - 4.8 Public Comment** – for information and response through the Chairman only
- 5. Reconvene** – the Chairman will then reconvene the meeting.
- 6. Correspondence** –to note correspondence received since the last meeting and to discuss * items on the agenda only:
 - 39*Suffolk Police Authority**
Invitation to attend a Partnership Seminar hosted by Suffolk Police Authority and Suffolk Constabulary on Friday 16th July 9.20 am – 1pm.
- 7. Casual Vacancies and Co-option**
To consider downsizing from 13 to 11 members.
- 8. To consider formally requesting Suffolk Coastal District Council to pursue a Compulsory Purchase Order for the Drill Hall on behalf of the Town Council** – initial response from Hilary Slater to be available by 1st July.

Committee Reports and Business:

9. Finance

- To note and accept the report of the meeting held on Thursday 16th June
- To approve the payment of current invoices
- To approve the list of Direct Debit payments
- To approve the committee's recommendation to revise the Policy Statements 2010, to include on page 1 'The Town Council Office will be open and accessible to the public 2 days a week (Tuesday and Thursday) where practicable'
- To approve to exclude the public and press for the next 3 items under category 1(The Town Clerk and Mr Coe will also leave the meeting)
- To approve the committee's recommendation for the wording of an advert inviting tenders for the Grounds Maintenance Contract, with a response by sealed tender required by 7th August 2010
- To approve the committee's recommendation for the publication of the advert in the East Anglian Daily Times on the 7th of July 2010, with a cost not exceeding £500, and publication in Framfare for free
- To approve the committee's recommendation of the wording of the specification for the Grounds Maintenance Contract, for supply to potential tenderers upon request.

10. Planning

- To note and accept the report of the meeting of Monday 21st June
- To note any planning decisions received before 1st July:

C10/1043/FUL Mr Paul Brock – part side gardens, 21 Vyces Road – Planning Permission

C10/1070/FUL The Governors of Framlingham College – Framlingham College, College Road – Planning Permission

- To consider any planning applications received before 1st July:

11. Public Relations and Markets

- To note and accept the report of the meeting of Tuesday 8th June
- To approve the revised website manager contract.
- To approve the committee's recommendation to produce a new Town Guide for 2011

12. Lands

- To note and accept the report of the meeting of Wednesday 9th June

13. Rights of Way, Highways & Lighting

- To note and accept the report on the meeting of Monday 21st June

14. Town Clerk's Report –to note Town Clerk's report

15. Matters of report or items for next agenda only

16. Date of next Council meeting:

The next meeting will be held on **Thursday 5th August 2010 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.

Copies of reports and minutes etc will be available at the meeting or afterwards from the Town Council Office, Library and on www.framlingham.com