

FRAMLINGHAM TOWN COUNCIL

**Minutes of the Town Council meeting held at The St John Ambulance Westbury Centre,
Fairfield Road Framlingham on Thursday 7th January 2010 at 7.30pm**

PRESENT:

Ms S Bennell (Chairman), Mr K Coe, Mr N Corke, Mr C Galloway, Mr D Gray, Mrs C Girling, Mr J Larter, Mr R Parlone and Mrs C Youngs

IN ATTENDANCE:

Mrs E Coe (Town Clerk/RFO), DCllr Winter Rose and PC Mark Bryant.

1. APOLOGIES:

Apologies were received and accepted from Cllrs John Lucas, Mike Ellison-Taylor, DCllr Colin Walker, CCllr Colin Hart, Sgt Daye Goddard and PCSO Mary Thompson

2. MINUTES OF PREVIOUS MEETING

217110 Mr Parlone proposed the minutes of the previous meeting were a correct record, which was seconded by Mr Corke and with one abstention due to absence, all were in favour.

Ms Bennell then signed the minutes.

3. DECLARATIONS OF INTEREST

Mr Coe declared an interest in the Payments

Mr Parlone declared an interest in the Payments

Mr Corke declared an interest in the Payments

All signed the Interest Book

4. ADJOURNMENT

417110 The Chairman proposed an adjournment and all agreed.

4.1 Police Matters

The Police report was circulated and a copy attached to the file copy of these minutes. PC Bryant noted that December had been a very quiet month in the town. Mr Coe noted that several vehicles are driving without lights in the snowy weather and felt that drivers should have more common sense! PC Bryant confirmed that it is in fact an offence to drive without lights in poor visibility.

There were no further comments and PC Bryant left the meeting.

4.2 Report by County Councillor

No report.

4.3 Report by District Councillors

DCllr Winter Rose reported that he had kept in touch with matters as usual via the Town Clerk.

DCllr Rose reported that at a recent SCDC meeting one member had voiced concerns relating to the old Drill Hall site, and felt that there was little chance of keeping it for community use as no one in Framlingham appeared to be interested. DCllr Rose refuted this statement on behalf of the Town Council and advised of the Drill Hall Action Group's efforts. However, he felt that this is probably the last chance for the town to retain the hall, as there appears to be a body of feeling among the Councillors to side with the Officers recommendation for development. Ms Bennell thanked DCllr Rose for his efforts on the Town Council's behalf.

4.4 Framlingham & District Development Trust representative

No report.

4.5 Report by Framlingham Fairtrade representative

Ms Bennell reported that Fairtrade Fortnight is now being organised and will be held from 22nd February to 7th March.

4.6 Report by FAYAP representative

Mrs Youngs had attended the last meeting and reported that the group is very enthusiastic about retaining the Drill Hall.

4.7 Drill Hall Action Group

Mr Corke reported that he and Mr Hopkins had met with representatives from Cripps Developments. It was not an easy meeting and it appears that £300,000 is still the price for the site. However, several options were discussed; including the compulsory purchase route if negotiations fail; leasing the site; however a minimum lease of 20 years would be needed to secure funding, and a possible swap with another building. Mr Corke advised that communications had started and all that can be

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done now is to wait for a proposal to come forward as a result of the meeting, which should be in the next week.

4.8 Public Comment

None present.

5. RECONVENE

517110 The Chairman proposed to reconvene the meeting and all agreed.

6. CORRESPONDENCE

The correspondence list had been circulated with the agenda and there were no items to be discussed.

7. RISK ASSESSMENTS

717110 Mrs Youngs proposed to approve the review of risk assessments recommended for approval by the committees'; Cemetery, Churchyard, Pageant Field, Allotments, Fen Meadow, Town Council Office, Rights of Way Sunday Walks, Saturday & Tuesday Markets and Financial Management, which was seconded by Mr Gray with all in favour.

8. SUMMONS TO ATTEND MEETINGS VIA EMAIL

817110 Mr Parlone proposed to approve that emails with the Town Clerk's electronic signature will be satisfactory for the purpose of Schedule 12 Para 10 (2) (b) of the Local Government Act 1972, which was seconded by Mr Larter with all in favour.

9. CASUAL VACANCIES AND CO-OPTION

There were no applications to be considered.

10. FINANCE COMMITTEE

1017110 Mr Parlone proposed to approve the report of the meeting of Thursday 14th December 2009, which had been circulated with the agenda and a copy attached to the file copy of these minutes, seconded by Mr Corke with all in favour.

1027110 Mr Parlone proposed to approve the revised Child Protection Policy (circulated with the agenda), which was seconded by Mr Galloway with all in favour

10327110 Mr Parlone proposed to approve an increase to 42p for mileage rates from 1st April 2010, which was seconded by Mrs Youngs with all in favour

1047110 Ms Bennell proposed to approve the payment of current invoices, which was seconded by Mr Larter and with three abstentions due to interest all were in favour.

Cheque no	Ref	Payee	Description	Net amount	VAT	Total	Sig
102026	17110	E-On Energy	Standing charge for Cemetery electricity supply	23.06	1.15	24.21	
102027	27110	E-On Energy	Supply to Pageant Field	28.92	1.45	30.37	
102028	37110	E-On Energy	Supply to 10 Riverside	172.83	8.64	181.47	
102029	47110	Mrs E Coe	Salary for December (paid 28/12)	1715.52		1715.52	
102030	57110	K N Coe Garden and Grounds Maintenance	Lands Maintenance contract December	1040.00		1040.00	
102031	67110	Mr N Corke	Reimbursement for map copying	5.00		5.00	
102032	77110	BROS Ltd	Stationery and Stamps (18.72)	28.27	1.43	29.70	
102033	87110	Elite Tree Services	Beech tree removal on Fen Meadow	965.00	144.75	1109.75	
102034	97110	Suffolk County Council	Fem Meadow Grass Cutting contract 2009	827.40	124.11	951.51	
102035	107110	Suffolk County Council	Pension contributions Employer: £436.10 Employee:£158.36	594.46		594.46	

102036	117110	R W Curle	Connection of Christmas lights	46.40	6.96	53.36		
102037	127110	Imprest Account	Transfer of funds	738.47		738.47		
102038	137110	Mr D Smith	Market Supervisor for December	105.00		105.00		
102039	147110	Allianz	Additional insurance premium for new play equipment	46.44		46.44		
102040	157110	Mrs J Parlone	Cleaning contract for December	20.00		20.00		
102041	167110	J M Spall	Website management	404.00		404.00		
102042	177110	J M Spall	Framlingham Directory 60 hours	780.00		780.00		
102043	187110	Screwfix Direct	Graffiti remover (agreed Lands)	44.21	6.63	50.84		
102044	197110	Fram DIY	Plug in timer and extension lead for Christmas lights	10.76	1.61	12.37		
102045	207110	Suffolk County Council	Standard Street lighting maintenance and Energy costs for 1/10/09 – 31/3/10	2356.01	353.40	2709.41		
102046	217110	Mr R Parlone	Reimbursement for Rights of Way Sunday Walk catering	14.21		14.21		
DD		Mr M Fairweather	Rent for 10 Riverside	583.33		583.33		
DD		SCDC	Rates for 10 Riverside	173.00		173.00		
100323		<u>Imprest Account</u>	PAYE & NI Mrs E Coe	Inland Revenue		738.47		
		TOTAL PAYMENTS FOR MONTH – January 2010					11199.42	

11. PLANNING COMMITTEE

1117110 Mr Coe proposed to approve the report of the meeting of Tuesday 15th December, which had been circulated with the agenda and a copy attached to the file copy of these minutes, seconded by Mr Gray with all in favour.

The following planning decisions were noted:

C09/1587/FUL Mr Clive Munnings – 64 Victoria Mill Road – Planning Permission

C09/1670/FUL Mrs Pauline Bull – Grove Farm Barn, Easton Road – Planning Permission

C09/1671/FUL Mr & Mrs E Brown – Highfield, Dennington Road – Planning Permission

C09/1672/LBC Mr & Mrs E Brown – Highfield, Dennington Road – Listed Building Consent

C09/1651/FUL Mrs B Martin – 14 Bridge Street – Planning Permission

The following planning applications were considered:

C09/1917/FUL Mr P Brock – 21 Vyces Road – erection of replacement dwelling and two new dwellings (re-submission)

It was noted that 4 letters of objection had been received.

The members objected to the application, noting that while the footprint and layout are fine, the two storey element is unacceptable, due to the overbearing and intrusive impact to neighbouring properties.

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C09/1773/FUL Mr Julian Pawsey – Stouks Barn Brick Lane – retention of horticultural/domestic store (use as workshop building) and use of land as residential curtilage
The members supported the application.

12. PUBLIC RELATIONS & MARKETS COMMITTEE

1217110 Mrs Youngs proposed to approve the report of the meeting of Tuesday 8th December, which had been circulated with the agenda and a copy attached to the file copy of these minutes, seconded by Mr Parlone with all in favour.

13. LANDS COMMITTEE

1317110 Mr Corke proposed to approve the report of the meeting of Wednesday 9th December, which had been circulated with the agenda and a copy attached to the file copy of these minutes, seconded by Mr Parlone with all in favour.

1327110 Mr Corke proposed to approve the formal grass cutting quotation received for the Pageant Field for 2010 from Suffolk County Council (correspondence item 37), which was seconded by Mr Parlone with all in favour.

1337110 Quotations received for the pollarding of the Lime trees, located along the Church Street boundary of St Michael's Churchyard, were considered from Elite Tree Service Ltd - £745.00 + vat and W J Berry & Sons Ltd - £970.00 + vat. Mr Corke proposed to approve the quotation from Elite Tree Services Ltd, which was seconded by Mr Gray with all in favour.

14. RIGHTS OF WAY, HIGHWAYS & LIGHTING COMMITTEE

1417110 Mr Parlone proposed to approve the report of the meeting of Tuesday 15th December, which had been circulated with the agenda and a copy attached to the file copy of these minutes, seconded by Mr Galloway with all in favour.

1427110 Mr Parlone proposed to approve the committee's recommendation to produce 4,000 walk wallets (2 packs x 2000 each), at an approximate cost of £2,500, (extra £500 for possible increase in printing costs) subject to funds being approved from CCllr Hart's Locality Budget, which was seconded by Mr Coe with all in favour. It was also agreed for the committee to approve the content and design at the next meeting, when Mr Lucas would be present. The members expressed thanks to Mr Lucas in his absence for all his hard work on designing the walk cards and investigating costs etc.

1437110 To consider implementing a new policy restricting businesses in the town to one sign board each on the highway outside their premises. Mr Parlone proposed to defer this item for discussion at the next committee meeting, and all agreed.

15. TOWN CLERK'S REPORT

The Town Clerk's report was noted and a copy attached to the file copy of these minutes.

16. MATTERS OF REPORT AND/OR ITEMS FOR NEXT AGENDA ONLY

Ms Bennell reminded Councillors of the dates and times for the meeting with Framlingham College and the Town Council Workshop.

DCllr Winter Rose gave apologies for the next meeting.

Mr Corke gave apologies for the next meeting.

17. DATE OF NEXT COUNCIL MEETING:

The next meeting will be held on Thursday 4th February 2010 at 7.30pm in the St John Ambulance Westbury Centre, Fairfield Road Framlingham.

Meeting closed at 8.09pm