

**Agenda for the Public Relations and Markets Committee Meeting to be held
on Tuesday 9th May 2017 in The Cell, The Old Court House, Bridge Street at 7.30pm**

1. Election of Committee Chairman:

2. Apologies:

To receive and accept apologies for absence:

Present:

In Attendance:

Eileen A Coe (Town Clerk/RFO)

3. Declarations of Interest:

4. Public Comment:

5. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

6. Soap Box Race:

Update on arrangements

Sponsors

Raffle

7. Firework Spectacular:

8. Markets:

➤ **Tuesday Market:**

➤ **Saturday Market:**

➤ **Electricity Supply:**

➤ Update from R W Curle

➤ To consider quotation for improvements as recommended on last quarterly inspection report from Hudson's Ltd

➤ **To consider any Market Pitch Applications received prior to the meeting:**

➤ **Love Your Local Market (LYLM) Fortnight – 17th -31st May**

9. Website:

10. Town Council Office Matters:

Advertising Signs – Town Council Policy updates and to consider Bye-Law and/or Litter Strategy for England

Leaflet holder – Cllr Clouting

Flower tubs

11. Framlingham Business Association:

To report on last meeting

CCTV

12. Framlingham Signs:

To consider further detail on replacement signs incorporating the town crest and 'Fairtrade Town'

13. APM:

Debrief and how to improve promoting/content of meeting.

14. Correspondence received since the last meeting:

Bill Bulstrode

Request for use of Market Hill on 1st December for Late Night Shopping Event and completed Event Management Plan.

Bill Bulstrode

Email advising that the river on Riverside looks a total mess (weeds & rubbish), and there are cable ties on lamp posts where signs have been removed & the ties left. Weeds growing outside many businesses and properties throughout the town. Church Wall from the chemist up to St Michaels Rooms has large weeds growing into the path & the ivy growing over the wall.

Suggesting that the FBA encourages all businesses to clean in front of their properties and an article in Famfare to encourage homeowners to tidy in front of their properties.

At the start of visitors coming to the Town, Fram Gala not far off, Suffolk Day 21st June, Armed Forces day on 24th June....all reasons to show off our town.

15. Allotment Competition 2017:

16. Consultation Event:

Dates for next event plus trailer

17. 2017/18 Action Plan:

- Updates
- Detailed and fully costed CIL funding nominations for IPC
- 'Family' image, type-face and letterhead

18. Matters of report or items for next agenda:

Communication with the Public and Items for Newsletters:

Matters of Report

Items for next Agenda

19. Next meeting:

Tuesday 13th June 2017 at 7.30pm