

**Draft Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 19th December 2017
in The Cell, The Old Court House at 6.30pm**

1. Apologies:

Cllr S Bennell arriving late.

Present:

Cllr S Bennell, Cllr S Garrett, Cllr J Jones (Chair) Cllr G Kitching also Co-opted members: Mr R Charnock-Smith and Mrs A Garrett

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

2. Declarations of Interest:

None.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Jones proposed the minutes of the previous meeting held on Tuesday 21st November, (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Kitching and with two abstentions due to absence all were in favour.

Cllr Kitching signed the file copy of the minutes.

Cllr Jones proposed one correction to the minutes of 17th October to delete under item 10 14/11 'Passed to CC WG members as requested' which was seconded by Cllr Kitching with all in favour.

The Chairman signed the file copy of the minutes.

5. Report from the Chairman of each Working Group and recommendation for IPC/FTC approval:

➤ **Parking Strategy:**

Cllr Jones reported that a meeting of the Working Group would be held on 15th January.

➤ **Pavements and Cycle Paths:**

It was noted that options and costs had been received from Debbie Adams at Suffolk County Council for the upgrading of the Pigs Meadow pathway from New Road to College Road, but no further information had been received on feasibility and costs for the other projects. It was agreed for the Town Clerk to obtain further quotations for comparison purposes for the Pigs Meadow pathway, which would be considered at the next meeting.

➤ **Community Centre:**

Cllr Bennell joined the meeting at this point.

Mrs Garrett reported that the Sub-Groups had met and a meeting of the Working Group had taken place on 18th December. There were several issues that needed resolving and work would continue. By the next meeting on 22nd January the aim would be to have all the different options analysed to the same criteria, so that they could be narrowed down to one or two preferred options, which would then be recommended to the IPC.

6. Updates:

➤ **Health:**

Cllr Jones expressed concern that no written confirmation of CIL funding had been received from SCDC. It was not known if the Framlingham Medical Practice had been formally notified, but it was agreed for the Town Clerk to contact SCDC and request a formal response regarding the Town Council's CIL application and the reasons why the decision was made and how they were going to address these matters in the future.

➤ **Education:**

It was noted that no response had been received despite reminders. The Town Clerk would pursue an update.

➤ **Employment:**

It was noted that the Newham Business Park construction would start in June 2018.

7. Town Council Committee nominations for local CIL funding:

Cycle Racks in Well Close Square/ New Road and Market Hill – Full Council 4th January.

Mr Charnock-Smith left the meeting at this point.

8. Action Plans 2017/18:

All committee's would continue to update the document as and when required throughout the year.

9. Correspondence:

Item 1/12 Thomas Mills High School

Request for a meeting regarding the Community Hall. A date would be arranged in due course.

Item 2/12

Concerns that the Scout & Guide HQ is being looked at as an option for the Community Hall. It was agreed for the Town Clerk to respond requesting a meeting to discuss matters with Councillors and Working Group members.

Item 3/12 The Mills Charity

Due to the obligation to protect its funds for use only on permitted charitable purposes the Mills Charity requests an undertaking that the Town Council will pay all the Mills Charity future third party fees and related expenditure that may become necessary to process this, or any replacement plan involving the Mills Charity or its land. It was agreed to request a meeting with the Mills Charity to discuss this and other issues.

10. Matters of report or items for next agenda:

None.

11. Next meeting date:

Tuesday 16th January 2018 at 6.30pm

Meeting closed at 19.39pm.