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Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 17th January 2017 at 7.30pm in the Town Council Meeting Room, 10 Riverside

1. Apologies:

Apologies for absence were received and accepted from Cllr G Kitching, Cllr S Bennell and Mr R Charnock-Smith

Present:

Cllr L Barrett, Cllr S Garrett, Cllr J Jones (Chair), Cllr Tanner and Mrs A Garrett

In Attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

Cllr Tanner declared a pecuniary interest in item 6; Community Hall and signed the Interest Book.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Jones proposed approval of the minutes of the meeting held on Tuesday 20th December (previously circulated in draft form), which was seconded by Cllr Garrett with all in favour.

The Chairman then signed the minutes.

5. Report from the Chairman of each Working Group:

➤ **Parking Strategy:**

Cllr Tanner reported that he had contacted DCllr Carol Poulter who had agreed to arrange a meeting with the appropriate Officer at SCDC to discuss Fore Street car park, which was expected to happen in mid-February. The meeting arranged with Steve Bax at Framlingham Castle on 15th January had been postponed but this would be re-arranged.

James Cantrell had confirmed that the Sports Club Trustees had met and agreed to move forward with the long term parking proposals in principle. An official update would be requested.

➤ **Pavements and Cycle Paths:**

Cllr Barrett summarised the proposals from the Working Group on enhancement of existing pavements/walkways and new/improved routes. The proposals would be expanded and supported with photographs and more information where necessary.

➤ **Community Hall:**

The final design brief was approved and the Town Clerk was instructed to send the document to Hollins. A draft letter was being prepared to be sent to The Mills Charity requesting clarification on specific points and also providing information on the progress of the project to date.

6. To consider recommendations put forward from the Working Groups for committee approval:

➤ **Parking Strategy:**

None.

➤ **Pavements and Cycle Paths:**

None.

➤ **Community Hall:**

Agenda item for Full Council on 2nd February:

To approve the committee's recommendation to seek pre-application advice from Suffolk Coastal District Council

7. Updates:

➤ **Health:**

No business. Cllr Garrett would continue to pursue a meeting with Framlingham Medical Practice, to establish the current financing arrangements for the practice, accompanied by Cllr Tanner or Cllr Jones.

➤ **Education:**

It was agreed for the Town Clerk to request an update on the feasibility study.

➤ **Employment:**

No business.

*Amendment:
Government funding could be a problem for nurseries could be a long term problem for Framlingham.*

8. Infrastructure Projects:

➤ Infrastructure projects recommended from Town Council Committee's to be noted.

Cycle racks in Well Close Square – Rights of Way, Highways & Lighting Committee

It was recommended that all bids for local CIL funding by Town Council Committee's be recommended to the Finance Committee prior to a final proposal to Full Council. Local CIL funding projects will be noted as a matter of report only at IPC meetings.



9. Developing an Infrastructure Plan:

The response from the SCDC Cabinet meeting held on 6th December regarding the C.I.L application timing and procedures was noted. April – June key dates for putting projects forward with evidence of need.

 21/2/2017

Five projects were agreed: Community Hall, Pavements and Cycle paths improvements, Parking Strategy, Medical Practice (joint), SRH Primary School (joint).

It was agreed for Cllr Jones to draft a response to be sent to Mark Edgerley at SCDC by the Town Clerk with the initial draft proposals.

10. Correspondence:

Rob Pearce Architects

Letter thanking the Town Council for safe receipt and result of the tender, with best wishes for the success of the project for Framlingham.

11. Matters of report or items for next agenda:

None

12. Next meeting date:

Tuesday 21st February 2017 at 7.30pm